

TOWN OF WESTOVER HILLS

MINUTES

**Town Council Meeting
Tuesday, August 18, 2020**

Present:

Mayor Kelly R. Thompson
Mayor Pro Tem Jack Koslow
Council Member Marcus Snyder
Council Member Elliot Goldman
Council Member Stephen L. Tatum
Council Member John Thompson III

Staff Present:

Penny Spikes, Town Secretary
David Burgess, Police Chief
Jack Thompson, Community Development Director
Tim Chambers, Public Works Director
Matt Butler, Town Attorney

The meeting of the Town of Westover Hills Town Council commenced at 4:01 P.M. Tuesday, August 18, 2020, via videoconference pursuant to written notice posted Friday, July 17, 2020.

1. Call to order.

With a quorum of Town Council Members present, Mayor Kelly Thompson called the meeting to order at 4:01 P.M.

2. Minutes of the July 21, 2020 Town Council Meeting.

Council Member Jack Koslow made the motion, seconded by Council Member Stephen Tatum, to approve the minutes of the July 21, 2020 meeting. The motion carried unanimously.

3. Citizen's Forum.

No citizens addressed Council.

FINANCE

4. Financial Statements.

Mayor Kelly Thompson presented the July 2020 financial reports.

5. Certificates of Obligation.

Mayor Kelly Thompson presented Resolution 20-09 to direct the publication of notice of intention to issue combination tax and revenue certificates of obligation related to the FY2021 Capital Improvements Program.

Council Member Jack Koslow made the motion, seconded by Council Member Stephen Tatum, to approve Resolution 20-09. The motion carried unanimously.

6. FY2021 Budget.

Mayor Kelly Thompson presented the draft FY2021 Budget and expressed thanks to Council Member Marcus Snyder for his efforts to prepare the budget model. The draft budget is balanced generating a slight surplus, contains a 4.9% increase in property tax rate that is influenced by a 4.1% decline in the total tax base, no change in the water and sewer rates, a 3.0% COLA for personnel compensation, the replacement of a police vehicle and a public works vehicle, combined CIP project capex of \$3,348,137, and the issuance of \$2,075,000 in certificates of obligation associated with the CIP projects. The budget is scheduled to be adopted at the September 15, 2020 council meeting.

PUBLIC WORKS

7. Hidden Creek Reconstruction Project.

Jacob Bell, Walker Partners, reported the bids received from contractors for the Hidden Creek/Merrymount CIP project. Walker Partners recommends awarding the construction contract to the low responsible bidder, Reliable Paving, Inc., based on the Base Bid and Alternate Bid 2 (Utility Trench Backfill Alternate), for a total cost of \$2,244,926 including contingency.

Council Member John Thompson III made the motion, seconded by Council Member Marcus Snyder, to approve the bid recommendation by Walker Partners. The motion carried unanimously.

8. Public Works Activities Report.

Public Works Director Tim Chambers reported that Public Works has established a new methodology to evaluate and document the condition of all streets to better determine and prioritize maintenance considerations for the town council.

Mr. Chambers would also like residents to be aware that fogging will be taking place throughout town due to an increase in the mosquito population.

POLICE

9. Police Activity Report.

Police Chief David Burgess reported that as the result of a suggestion by Council Member Elliot Goldman, the Police Blotter language would be modified to replace "Calls for Service" with "Community Interactions" to better align interpretation of the report by the residents.

COMMUNITY DEVELOPMENT

10. Replat of 15 Westover Road.

Jack Thompson, Community Development Director, presented the proposed partition and sale of a portion of the property at 15 Westover Road for the construction of a new single-family residence. Discussion followed on the historical policy to not allow properties to be partitioned to create additional home sites that would diminish the aesthetic appeal of larger lots for the surrounding property owners. Concern was also expressed for the feasibility of building on the property based to the severe slope of most of the property. The council indicated it would support the proposed partition and sale of the property for a new home site if the other property owners on Westover Road did not object and recommended the property owner survey those property owners for their opinion.

11. Community Development Activities Report.

Jack Thompson reported that a new construction activity report was included in the council packets and will be included regularly for future council meetings.

NEW BUSINESS

11. Future Council Meeting Time.

Council agreed that the next Council Meeting scheduled for September 15, 2020 will commence at 4:00 p.m. if COVID-19 orders remain in effect.

12. General Announcements.

None.

13. Future Agenda Items or Reports.

No requests.

EXECUTIVE SESSION

14. Closed Meeting.

There was no closed meeting.

15. Reconvene in Open Session.

16. Adjournment.

There being no further business to discuss, Mayor Kelly Thompson adjourned the meeting at 5:28 P.M.

Approved:



Penny Spikes
Town Secretary



Kelly R. Thompson
Mayor