

## **TOWN OF WESTOVER HILLS**

### **MINUTES**

**Town Council Meeting  
Tuesday, June 20, 2023 – 5:30 P.M.**

**Present:**

Mayor Kelly R. Thompson  
Mayor Pro Tem Elliot Goldman  
Councilmember Marcus Snyder  
Councilmember Philip Williamson  
Councilmember Stephen L. Tatum

**Staff Present:**

Shannon Martinez, Police Chief  
Brenda Gurment, Town Secretary  
Jack Thompson, Community Development Director  
Tim Chambers, Public Works Director

**Absent:**

Councilmember John Thompson III  
Sarah Walsh, Town Attorney

The meeting of the Town of Westover Hills Town Council commenced at 5:30 p.m. Tuesday, June 20, 2023 at Westover Hills Town Hall pursuant to written notice posted Friday, June 16, 2023.

**1. Call to order.**

With a quorum of town councilmembers present, Mayor Kelly Thompson called the meeting to order at 5:37 P.M.

**2. Minutes of the May 24, 2023 Town Council Meeting.**

Councilmember Marcus Snyder made the motion, seconded by Councilmember Elliot Goldman, to approve the minutes of the May 24, 2023 council meeting. The motion carried unanimously.

**3. Citizen's Forum.**

No citizens addressed the Council.

### **FINANCE**

**4. Financial Statements.**

Mayor Kelly Thompson reported the March and April 2023 financials.

## **PUBLIC WORKS**

### **5. Federal Infrastructure Bill.**

Public Works Director, Tim Chambers informed the Council he will be attending a meeting to receive detailed information on the qualifications for the Federal Infrastructure Bill.

### **6. Public Works Activities Report.**

Public Works Director Tim Chambers updated the Council on the completion of the Roaring Springs project.

## **POLICE**

### **7. Employee Handbook.**

Lieutenant Lisbet Back presented to Council a draft of the employee handbook for Councilmembers to review.

### **8. Police Activities Report.**

Lieutenant Lisbet Back reported more activity from officers while patrolling.

## **COMMUNITY DEVELOPMENT**

### **9. Community Development Activities Report.**

Community Development Director, Jack Thompson distributed a Building Project Report in the Council meeting packets.

## **NEW BUSINESS**

### **10. Proposed Re-Plat.**

Mr. Tim Germany, representing 10 Westover Rd. purposed to Council a re-plat for 8 & 10 Westover.

### **11. General Announcements.**

None.

### **12. Future Agenda Items or Reports.**

None.

**13. Future Council Meeting Time.**

The next council meeting will commence Tuesday, July 18, 2023 at 5:30 P.M.

**EXECUTIVE SESSION**

Town Council convened in Executive Session at 5:53 P.M.

**15. Closed Meeting.**

Town Council conducted a closed meeting to discuss matters permitted by the following sections of Chapter 551 of the Texas Governmental Code.

- Consult with Town Attorney (Texas Government Code, Section §551.071 and Rule 1.05 Professional Rules of Conduct)

**16. Reconvene in Open Session.**

Town Council reconvened to Open Session at 6:00 P.M.

**17. Adjournment.**

There being no further business, Mayor Kelly Thompson adjourned the meeting at 6:01 P.M.

**Approved:**

  
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Brenda Gurment  
Town Secretary

  
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Kelly R. Thompson  
Mayor