

# **TOWN OF WESTOVER HILLS**

## **MINUTES**

### **Town Council Meeting Tuesday, April 18, 2023 – 5:30 P.M.**

#### **Present:**

Mayor Kelly R. Thompson  
Councilmember Marcus Snyder  
Councilmember John Thompson III  
Councilmember Stephen L. Tatum

#### **Staff Present:**

Shannon Martinez, Police Chief  
Brenda Gurment, Town Secretary  
Jack Thompson, Community Development Director  
Tim Chambers, Public Works Director  
Matt Butler, Town Attorney

#### **Absent:**

Mayor Pro Tem Elliot Goldman

The meeting of the Town of Westover Hills Town Council commenced at 5:30 p.m. Tuesday, April 18, 2023 at Westover Hills Town Hall pursuant to written notice posted Friday, April 14, 2023.

#### **1. Call to order.**

With a quorum of town councilmembers present, Mayor Kelly Thompson called the meeting to order at 5:33 P.M.

#### **2. Minutes of the March 21, 2023 Town Council Meeting.**

Councilmember John Thompson III made the motion, seconded by Councilmember Stephen Tatum, to approve the minutes of the March 21, 2023 council meeting. The motion carried unanimously

#### **3. Citizen's Forum.**

No citizens addressed the Council.

### **FINANCE**

#### **4. Financial Statements.**

Mayor Kelly Thompson presented the January and February 2023 financials.

#### **5. Quarterly Investment Report.**

The Quarterly Investment Report for periods ending January 31, 2023 and March 31, 2023 report was provided with the Council packet.

## **PUBLIC WORKS**

### **6. Public Works Activities Report.**

Nothing to Report.

## **POLICE**

### **7. Animal Control Ordinance.**

Councilmember John Thompson III made the motion, seconded by Councilmember Marcus Snyder to approve Ordinance 23-04 to protect the health, safety, and welfare of the public. The motion carried unanimously.

### **8. Police Activities Report.**

Chief of Police, Shannon Martinez requested to review and consider a resolution regarding public information requests. Councilmember John Thompson III made the motion, seconded by Councilmember Marcus Snyder, approving Resolution 23-03 to establish a reasonable monthly and yearly limit on the amount of time that personnel of the Town are required to spend producing public information per request.

Chief of Police Shannon Martinez introduced new officer Mr. R. Garner and Mr. C. Cristobal.

## **COMMUNITY DEVELOPMENT**

### **9. Public Hearing for Proposed Replat for 7 & 9 Westover Road.**

Jack Thompson, Community Development Director, presented the proposed replat of property located at 7 & 9 Westover Road. Councilmember Stephen Tatum made the motion, seconded by Councilmember John Thompson III, to approve the replat. The motion carried unanimously.

### **10. Community Development Activities Report.**

A Building Project Report was distributed in the Council meeting packets for review by the Council. There were no questions regarding on-going projects, as asked by Community Development Director, Jack Thompson.

## **NEW BUSINESS**

### **11. Consideration of a Kips Bay Decorator Show House.**

Council agreed to table discussion on the consideration of a Kips Bay Decorator Show House.

**12. General Announcements.**

Councilmember Elliot Goldman proposed the three (3) plaques placements to be installed in town hall: Council will also propose a Budget Amendment.

**13. Future Agenda Items or Reports.**

Water Infrastructure.

**14. Future Council Meeting Time.**

The next council meeting will commence Tuesday, May 16, 2023 at 5:30 P.M.

**EXECUTIVE SESSION**

Town Council convened in Executive Session at 6:50 P.M.

**15. Closed Meeting.**

Town Council conducted a closed meeting to discuss matters permitted by the following sections of Chapter 551 of the Texas Governmental Code.

- Deliberation Regarding Economic Development Negotiations (Texas Government Code, Section §551.087)  
*Security Issue*

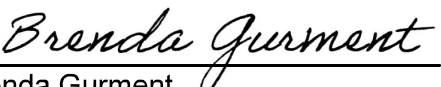
**16. Reconvene in Open Session.**

Town Council reconvened to Open Session at 7:06 P.M. No action taken.

**17. Adjournment.**

There being no further business, Mayor Kelly Thompson adjourned the meeting at 7:06 P.M.

**Approved:**

  
Brenda Gurment  
Town Secretary

  
Kelly R. Thompson  
Mayor