

## **TOWN OF WESTOVER HILLS**

### **MINUTES**

**Town Council Meeting  
Tuesday, August 16, 2022 – 5:30 P.M.**

**Present:**

Mayor Kelly R. Thompson  
Mayor Pro Tem Jack Koslow  
Councilmember Marcus Snyder  
Councilmember John Thompson III  
Councilmember Elliot Goldman  
Councilmember Stephen L. Tatum  
Matt Butler, Town Attorney

**Staff Present:**

Brenda Gurment, Town Secretary  
Shannon Martinez, Police Chief  
Jack Thompson, Community Development Director  
Tim Chambers, Public Works Director

The meeting of the Town of Westover Hills Town Council commenced at 5:30 p.m. Tuesday, August 16, 2022, at Westover Hills Town Hall pursuant to written notice posted Friday, August 12, 2022.

**1. Call to order.**

With a quorum of Town Councilmembers present, Mayor Kelly Thompson called the meeting to order at 5:34 P.M.

**2. Minutes of the July 26, 2022 Town Council Meeting.**

Councilmember John Thompson III made the motion, seconded by Councilmember Marcus Snyder, to approve the minutes of the July 26, 2022 council meeting. The motion carried unanimously.

**3. Citizen's Forum.**

No citizens addressed the Council.

### **FINANCE**

**4. Financial Statements.**

Mayor Kelly Thompson reported the July 2022 financial reports.

**5. FY2023 Budget Work Session.**

Mayor Kelly Thompson expressed thanks to Councilmember Marcus Snyder for his efforts to prepare the FY 2023 budget draft. Councilmember Marcus Snyder reviewed the draft budget. The council will conduct a special council meeting on September 13, 2022 to hold a second budget hearing and work session, and will consider and approve a final FY 2023 budget at the September 20, 2022 council meeting.

## **PUBLIC WORKS**

### **6. Results From June 10, 2022 RFQ regarding Town Engineering Services.**

Tim Chambers, Public Works Director, reported the results from June 10, 2022 RFQ regarding Town Engineering Services. Of the nine (9) firms solicited, seven (7) declined generally due to lack of capacity. Braid, Hampton & Brown and Cobb Fendley both expressed interest and submitted qualification packages to the town. Special council meetings will be scheduled to allow more than two (2) council members to be able to attend presentations and interviews with each firm.

### **7. Public Works Activities Report.**

Nothing to Report.

## **POLICE**

### **8. Police Activities Report.**

Nothing to Report.

## **COMMUNITY DEVELOPMENT**

### **9. Community Development Activities Report.**

Jack Thompson, Director of Community Development reported an update on the camera street light project.

## **NEW BUSINESS**

### **10. Resolution Approving the Annual RRM rate increase for Atmos Mid-Tex.**

Councilmember John Thompson III made the motion, seconded by Councilmember Jack Koslow, to adopt Resolution 22-07. The motion carried unanimously.

### **11. General Announcements.**

None.

### **12. Future Agenda Items or Reports.**

None.

### **13. Future Council Meeting Time.**

Mayor Kelly R. Thompson announced a special meeting Tuesday, September 13, 2022 at 5:30 P.M.

## **EXECUTIVE SESSION**

### **14. Closed Meeting.**

There was no closed meeting.

**15. Reconvene in Open Session.**

**16. Adjournment.**

There being no further business, Mayor Kelly Thompson adjourned the meeting at 8:11 P.M.

**Approved:**

  
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Brenda Gurment  
Town Secretary

  
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Kelly R. Thompson  
Mayor