

## **TOWN OF WESTOVER HILLS**

### **MINUTES**

**Town Council Meeting  
Tuesday, April 19, 2022**

**Present:**

Mayor Kelly R. Thompson  
Mayor Pro Tem Jack Koslow  
Council Member Marcus Snyder  
Council Member Elliot Goldman  
Council Member John Thompson III  
Council Member Stephen L. Tatum  
Matt Butler, Town Attorney

**Staff Present:**

Brenda Gurment, Town Secretary  
Shannon Martinez, Police Chief  
Jack Thompson, Community Development Director  
Tim Chambers, Public Works Director

The meeting of the Town of Westover Hills Town Council commenced at 5:30 P.M. Tuesday, April 19, 2022, at Westover Hills Town Hall pursuant to written notice posted Friday, April 15, 2022.

**1. Call to order.**

With a quorum of Town Councilmembers present, Mayor Kelly Thompson called the meeting to order at 5:34 P.M.

**2. Minutes of the February 15, 2022 Town Council Meeting.**

Councilmember Jack Koslow made the motion, seconded by Councilmember Elliot Goldman, to approve the minutes of the February 15, 2022 council meeting. The motion carried unanimously.

**3. Citizen's Forum.**

No citizens addressed the Council.

**FINANCE**

**4. Financial Statements.**

Mayor Kelly Thompson reported the February and March 2022 financial reports.

**5. Quarterly Investment Report.**

Mayor Kelly Thompson presented the CY2021Q4 Quarterly Investment Report.

**6. Budget Amendment.**

Mayor Kelly Thompson proposed to move \$10,000.00 from the Admin Building Maintenance & Repair Budget and \$5,000.00 from the Miscellaneous Expense to Community Development Budget.

Councilmember Elliot Goldman made the motion, seconded by Councilmember Marcus Snyder, to approve the Town Budget Amendment. The motion carried unanimously.

**PUBLIC WORKS**

**7. Storm Drain Improvement Project.**

Tim Chambers, Public Works Director, requested to approve Gra-Tex proposal of \$261,567.00.

Councilmember John Thompson III made the motion, seconded by Councilmember Jack Koslow to authorize entry into the contract. The motion carried unanimously.

**8. Hidden Creek Road CIP Status Update.**

Jacob Bell from Walker Partners presented an update on the Hidden Creek Road Project.

**9. Roaring Springs Road CIP Status Update.**

Tim Chambers, Public Works Director, presented an update on Roaring Springs CIP status.

**10. Public Works Activities.**

Nothing to Report.

**POLICE**

**11. Racial Profiling Report.**

Police Chief Shannon Martinez presented the 2021 Racial Profiling Report.

**12. Peace Officers Memorial Day and Police Week Proclamation.**

Police Chief Shannon Martinez presented the Peace Officers Memorial Day and Police Week Proclamation. Proclaiming May 15<sup>th</sup> as the Peace Officers Memorial Day and May 15-21,2022 as Police Week in the Town of Westover Hills.

**13. Emergency Medical Services Week Proclamation.**

Tim Simpson, CEO from Medstar presented a Medstar update with Covid-19 Activities.

**14. Street Cameras.**

Police Chief Shannon Martinez reported an update on the status of inputting cameras to each street pole in the Town.

**15. Police Activities Report.**

Police Chief Shannon Martinez reported an update on a Burglary incident that occurred on Merrymount Road. The suspect has not been identified and no report of belongings missing has been completed.

**COMMUNITY DEVELOPMENT**

**16. Community Development Activities Report.**

Jack Thompson, Community Development Director reported the improvements done by Erick Ramirez, the facility maintenance employee.

**NEW BUSINESS**

**17. Certification of Unopposed Candidates and Order of Cancellation of Election.**

The Town of Westover Hills allocated 5 votes for the Cancellation of Election.

**18. Interlocal Agreement with the City of North Richland Hills.**

Mayor Kelly Thompson presented the Interlocal Agreement.

Councilmember John Thompson III made the motion, seconded by Councilmember Stephen Tatum, to approve the Interlocal Agreement with the City of North Richland Hills. The motion carried unanimously.

**19. Collection of Delinquent Municipal Court Fines and Fees.**

Mayor Kelly Thompson informed Council of the change in collection agency of Delinquent Municipal Court Fines and Fees due to sharing a court with Westworth Village.

Councilmember Stephen Tatum made the motion, seconded by John Thompson III to approve the change of collections agency. The motion carried unanimously.

**20. Future Council Meeting Time.**

The next council meeting will commence at 5:30 P.M. on May 17, 2022.

**EXECUTIVE SESSION**

**21. Closed Meeting.**

There was no closed meeting.

**22. Reconvene in Open Session.**

**23. Adjournment.**

There being no further business, Mayor Thompson adjourned the meeting at 7:10 P.M.

**Approved:**

  
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Brenda Gurment  
Town Secretary

  
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Kelly R. Thompson  
Mayor