

## **TOWN OF WESTOVER HILLS**

### **MINUTES**

**Town Council Meeting  
Tuesday, February 15, 2022**

**Present:**

Mayor Kelly R. Thompson  
Mayor Pro Tem Jack Koslow  
Councilmember Elliot Goldman  
Councilmember Marcus Snyder  
Councilmember Stephen L. Tatum  
Councilmember John Thompson III

**Staff Present:**

Brenda Gurment, Town Secretary  
Shannon Martinez, Police Chief  
Jack Thompson, Community Development Director  
Tim Chambers, Public Works Director  
Matt Butler, Town Attorney

The meeting of the Town of Westover Hills Town Council commenced at 5:00 p.m. Tuesday, February 15, 2022, at Westover Hills Town Hall pursuant to written notice posted Friday, February 11, 2022.

**1. Call to order.**

With a quorum of councilmembers present, Mayor Kelly Thompson called the meeting to order at 5:03 P.M.

**2. Minutes of the January 11, 2022 Town Council Special Meeting.**

Councilmember John Thompson III made the motion, seconded by Councilmember Elliot Goldman, to approve the minutes of the January 11, 2022 special town council meeting. The motion carried unanimously.

**3. Minutes of the January 18, 2022 Town Council Meeting.**

Councilmember John Thompson III made the motion, seconded by Councilmember Elliot Goldman, to approve the minutes of the January 18, 2022 town council meeting. The motion carried unanimously.

**4. Citizen's Forum.**

No citizens addressed the Council.

### **FINANCE**

**5. Financial Statements.**

Mayor Kelly Thompson presented the January 2022 financial report.

**6. Appointment of Investment Officer.**

Councilmember Jack Koslow made the motion, seconded by Councilmember Elliot Goldman, to appoint Jack Thompson as the Town's Investment Officer. The motion carried unanimously.

## **PUBLIC WORKS**

### **7. Approval of Construction Contract.**

Councilmember John Thompson III made the motion, seconded by Councilmember Marcus Snyder, to approve Stabile & Winn, Inc. as the construction contractor for the Roaring Springs Road South Paving Improvements. The motion carried unanimously.

### **8. Public Works Activities Report.**

Tim Chambers, Public Works Director, reported on the Hidden Creek Project anticipating completion by March 4, 2022. Council delegated authority to Mayor Kelly Thompson to approve all claims associated with Hidden Creek Project.

Council asked Mr. Chambers to update the electronic message boards on Roaring Springs Road to alert drivers of potential traffic fines to discourage drivers from running the traffic lights.

## **POLICE**

### **9. Animal Control Ordinance.**

Police Chief Shannon Martinez presented additions to the Animal Control Ordinance.

Councilmember John Thompson III made the motion, seconded by Councilmember Jack Koslow, to approve the Animal Control Ordinance as amended. The motion carried unanimously.

### **10. Police Activities Report.**

Nothing to report.

## **COMMUNITY DEVELOPMENT**

### **11. Community Development Activities Report.**

Jack Thompson, Community Development Director, noted that a report on all active residential construction projects is included in the council meeting packet.

## **NEW BUSINESS**

### **12. ACSC Resolution.**

Councilmember Jack Koslow made the motion, seconded by Councilmember John Thompson III, to approve a resolution to continue membership in the Atmos Cities Steering Committee. The motion carried unanimously.

### **13. General Announcements.**

Councilmember Elliot Goldman suggested to replace the council chambers chairs with refurbished Steelcase Leap V2 chairs.

**14. Future Agenda Items or Reports.**

None.

**15. Future Council Meeting Time.**

The next council meeting will commence at 5:00 P.M. on March 15, 2022.

**EXECUTIVE SESSION**

**16. Closed Meeting.**

There was no closed meeting.

**17. Reconvene in Open Session.**

**18. Adjournment.**

There being no further business, Mayor Thompson adjourned the meeting at 5:51 P.M.

**Approved:**

  
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Brenda Gurment  
Town Secretary

  
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Kelly R. Thompson  
Mayor