

TOWN OF WESTOVER HILLS

MINUTES

**Town Council Meeting
Tuesday, January 18, 2022**

Present:

Mayor Kelly R. Thompson
Mayor Pro Tem Jack Koslow
Council Member Marcus Snyder
Council Member Elliot Goldman
Council Member John Thompson III
Council Member Stephen L. Tatum
Matt Butler, Town Attorney

Staff Present:

Brenda Gurment, Town Secretary
Shannon Martinez, Police Chief
Jack Thompson, Community Development Director
Tim Chambers, Public Works Director

The meeting of the Town of Westover Hills Town Council commenced at 5:00 p.m. Tuesday, January 18, 2022, at Westover Hills Town Hall pursuant to written notice posted Friday, January 14, 2022.

1. Call to order.

With a quorum of Town Council Members present, Mayor Kelly Thompson called the meeting to order at 5:01 P.M.

2. Minutes of the November 16, 2021 Town Council Meeting.

Council Member Jack Koslow made the motion, seconded by Council Member Marcus Snyder, to approve the minutes of the November 16, 2021 council meeting. The motion carried unanimously.

3. Minutes of the November 19, 2021 Special Town Council Meeting.

Council Member Marcus Snyder made the motion, seconded by Council Member Elliot Goldman, to approve the minutes of the November 19, 2021 special town council meeting. The motion carried unanimously.

4. Citizen's Forum.

No citizens addressed the Council.

FINANCE

5. Financial Statements.

Mayor Kelly Thompson reported the October, November, December 2021 financials reports.

6. Amendment to Insurance Trust Fund Agreement.

Council Member John Thompson III made the motion, seconded by Council Member Elliot Goldman, to approve Resolution 22-02 approving the Insurance Trust Fund agreement with respect to the Town's payment of insurance premiums.

7. Resolution for Review of the Statement of Investment Policies.

Mayor Kelly Thompson presented the Investment Policy and reported that the policy is required to be reviewed and approved annually.

Council Member John Thompson III made the motion, seconded by Council Member Elliot Goldman, to approve Resolution 22-03 approving the Town investment policy. The motion carried unanimously.

PUBLIC WORKS

8. Public Works Activities Report.

Tim Chambers, Public Works Director, reported an update on the Hidden Creek Project and speculated the project would be completed by mid-February.

POLICE

9. Proposed Changes to Holiday and Vacation Policies.

Police Chief Shannon Martinez, purpose to eliminate holiday time credit for the Police Department employees and to increase overtime pay for holidays from 1.5x to 2.0x hourly pay rates for Police Department employees who work a holiday. Police Chief Shannon Martinez will present a resolution for the next Council meeting.

Council Member Elliot Goldman made the motion, seconded by Council Member John Thompson III to approve 3-week vacation for employees who have been with the city for 10 or more years.

10. Report on Police Reserve Officer Program.

Police Chief Shannon Martinez reported the Police Reserve Officer Program is currently suspended and will be reevaluated to best serve the needs of the Town.

11. Report on Vehicle Accident.

To be discussed in Executive Session.

12. Animal Control Ordinance.

Police Chief Shannon Martinez presented a draft for an Animal Control Ordinance. The matter was tabled to discuss and consider at the February council meeting.

13. Police Activities Report.

Police Chief Shannon Martinez reported that Constance Taylor had accepted the police department administrative assistant position and had an applicant to fill her current dispatcher position.

Chief Martinez reported on the Texas Attorney General's opinion on the use of golf carts on public roadways.

COMMUNITY DEVELOPMENT

14. Community Development Activities Report.

The monthly building projects report was provided with the council packet.

NEW BUSINESS

15. General Announcements.

None.

16. Future Agenda Items or Reports.

None.

17. Future Council Meeting Time.

None.

EXECUTIVE SESSION

Town Council convened in Executive Session at 5:49 P.M.

18. Closed Meeting.

Town Council conducted a closed meeting to discuss matters permitted by the following sections of Chapter 551 of the Texas Government Code.

Legal (Texas Government Code, Section §551.071 and Rule 1.05 Professional Rules of Conduct)

19. Reconvene in Open Session.

Town Council reconvened to Open Session at 5:57 P.M. No action taken.

20. Adjournment.

There being no further business, Mayor Thompson adjourned the meeting at 5:58 P.M.

Approved:



Brenda Gurment
Town Secretary



Kelly R. Thompson
Mayor