



## TOWN COUNCIL MEETING

**Tuesday, April 16, 2024 - 5:30 P.M.**

### AGENDA

Westover Hills Town Council will hold a Regular Meeting on Tuesday, April 16, 2024, beginning at 5:30 p.m. at 5824 Merrymount Road, Fort Worth, Texas 76107 to consider the following agenda. Items do not have to be taken in the same order as shown in the meeting notice.

The Town Council will consider the following agenda items.

1. **Call to order.** Announce quorum.
2. **Minutes of the March 19, 2024, Town Council Meeting.** Review and consider approval.
3. **Citizen's Forum.** Citizens may address the Town Council on any non-agenda item (limit of 5 minutes per person). In accordance with the Texas Open Meetings Act, the Town Council may not discuss or respond to a non-agenda item at this time.

### FINANCE

4. **Financial Statement.** Review March 2024 financial statements. *Paul Kelsey, Town Accountant*
5. **Quarterly Investment Report.** Review the Quarterly Investment Report for the period ending March 31, 2024. *Kelly Thompson, Mayor*

### PUBLIC WORKS

6. **Town Hall Reroofing.** Discuss and consider the reroofing of Town Hall. *Tim Chambers, Director of Public Works*
7. **Public Works Activities Report.** *Tim Chambers, Director of Public Works*

### POLICE

8. **Police Activities Report.** *Shannon Martinez, Chief of Police*

### COMMUNITY DEVELOPMENT

9. **Variance Request – 43 Valley Ridge Road.** Discuss and consider the approval of three variances to the Zoning Ordinance, regarding maximum lot coverage, minimum side yard setbacks, and exterior veneer requirements. *Jack Thompson, Director of Community Development*

10. **Community Development Activities Report.** *Jack Thompson, Director of Community Development*

## **NEW BUSINESS**

11. **Use of Town Hall.** Discuss and consider approving the use of the town hall for a wedding in October. *Kelly Thompson, Mayor*
12. **Document Shredding.** Discuss and consider providing document shredding services to Town of Westover Hills residents. *Kelly Thompson, Mayor*
13. **Film Permit Ordinance.** Discuss and consider approving an ordinance providing the Town Council the authority to issue and enforce film permits in the Town pursuant to certain guidelines and requirements. *Kelly Thompson, Mayor*
14. **Paramount Pictures and Studio 101.** Discuss proposed filming for TV production by Paramount Pictures and Studio 101 within the Town of Westover Hills.  
*Kelly Thompson, Mayor*
15. **General Announcements.** Any information to be shared by council members or staff with respect to activities of concern to the Town.
16. **Future Agenda Items or Reports.** Requests from Town Council.
17. **Future Council Meeting Time.** *Kelly Thompson, Mayor*

## **EXECUTIVE SESSION** *(if necessary)*

18. **Closed Meeting.** Town Council may conduct a closed meeting to discuss matters permitted by the following sections of Chapter 551 of the Texas Government Code and reserves the right to convene in Executive Session on any item on its Open Meeting Agenda that may so qualify.
1. Consultation with Attorney (Texas Government Code, Section §551.071 and Rule 1.05 Professional Rules of Conduct)
    - Home based businesses, for profit and not-for-profit, within the town.
  2. Real Estate (Texas Government Code, Section §551.072)
  3. Personnel Matters (Texas Government Code, Section §551.074)
  4. Security devices or security audits (Texas Government Code, Section §551.076)
    - New security camera system report.
19. **Reconvene in Open Session** *(if applicable)*. Town Council may reconvene in open session and act on any item listed on the listed above in accordance with Chapter 551 of the Texas Government Code.
20. **Adjournment.**

### **CERTIFICATION**

I, Brenda Gurment, Town Secretary, do hereby certify that this Agenda was posted convenient to the public at Westover Hills Town Hall, 5824 Merrymount Road, Fort Worth, Texas, 76107, by 5:00 p.m. on Friday, April 12, 2024.

*Brenda Gurment*  
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Brenda Gurment, Town Secretary