

TOWN OF WESTOVER HILLS

MINUTES

**Town Council Meeting
Tuesday, September 18, 2018**

Present:

Mayor Kelly R. Thompson
Mayor Pro Tem Jack Koslow
Council Member Stephen L. Tatum
Council Member Marcus Snyder
Council Member John Thompson III
Council Member Elliot Goldman

Staff Present:

Penny Spikes, Town Secretary
David Burgess, Police Chief
Jack Thompson, Community Development Director

Absent:

Tim Chambers, Public Works Director

The meeting of the Town of Westover Hills Town Council commenced at 6:00 P.M. Tuesday, September 18, 2018, at the Westover Hills Town Hall pursuant to written notice posted Friday, September 14, 2018.

1. Call to order.

With a quorum of Town Council Members present, Mayor Kelly R. Thompson called the meeting to order at 6:02 P.M.

2. Minutes of the August 21, 2018 Town Council Meeting.

Council Member Jack Koslow made the motion, seconded by Council Member Stephen L. Tatum, to approve the minutes of the August 21, 2018 meeting. The motion carried unanimously.

3. Minutes of the September 4, 2018 Town Council Hearing.

Council Member Marcus Snyder made the motion, seconded by Council Member Jack Koslow, to approve the minutes of the September 4, 2018 hearing. The motion carried unanimously.

4. Minutes of the September 7, 2018 Town Council Hearing.

Council Member Marcus Snyder made the motion, seconded by Council Member Stephen L. Tatum, to approve the minutes of the September 7, 2018 hearing. The motion carried unanimously.

5. Citizen's Forum.

No residents addressed Council.

FINANCE

6. Financial Statements.

Jenene Schaffer, BDO, presented the August financial report.

7. Public Hearing.

Mayor Kelly R. Thompson presented the Fiscal Year 2019 Budget that includes an ad valorem tax rate of \$0.363200/\$100 for FY2019 which is a slight decrease in the \$0.363286 Effective Rate for the prior year, modest increases in the water and sewer rates corresponding to increases in wholesale costs for services by the City of Fort Worth, a \$4,000 salary increase for all police personnel, a 3.0% COLA increase for all non-police employees, total capital expenditures of \$2,555,786 including \$2,483,220 for the FY 2019 CIP including the Hidden Creek and Merrymount street and utility improvements, town hall repairs and entry security camera replacement and upgrades, and the addition of a Debt Service Fund to service the \$2,500,000 Certificates of Obligations issued in August 2018 that will assess a separate debt service tax rate of \$0.024000/\$100 for FY2019. No residents addressed Council.

Council Member John Thompson III made the motion, seconded by Council Member Jack Koslow, to adopt the Annual Budget for the fiscal year beginning October 1, 2018 and ending on September 30, 2019 as amended to include a TMRS contribution rate of 7% at 1:1. The motion carried unanimously.

8. Certified Tax Roll.

Council Member Elliot Goldman made the motion, seconded by Council Member John Thompson III, to approve Ordinance 18-07 adopting the 2018 certified tax roll. The motion carried unanimously.

9. FY 2019 Budget.

Council Member Elliot Goldman made the motion, seconded by Council Member John Thompson III, to adopt Ordinance 18-08 approving the FY 2019 Budget. A recorded vote was taken, Council Members Elliott Goldman, Jack Koslow, Steve Tatum, Marcus Snyder and John Thompson III each voted "yes" unanimously in favor of the ordinance.

10. Tax Levy.

Council Member Jack Koslow made the motion, seconded by Council Member Stephen L. Tatum, to adopt Ordinance 18-09 adopting an ad valorem tax rate of \$0.363200/\$100 for FY2019. A recorded vote was taken, Council Members Elliott Goldman, Jack Koslow, Steve Tatum, Marcus Snyder and John Thompson III each voted "yes" unanimously in favor of the ordinance.

11. Audit.

Council Member Marcus Snyder made the motion, seconded by Council Member Stephen L. Tatum, to adopt Resolution 18-08 authorizing FY 2019 audit services to Brooks Watson & Company, PLLC. The motion carried unanimously.

PUBLIC WORKS

12. Structurally Weakened Tree in Rights-of-Way.

Jack Thompson, Community Development Director, gave a summary of the tree removal project located at 61 Westover Terrace. He stated that of the four contractors contacted to bid on removing the tree, only Prichard Tree Care responded. The bid they proposed for \$950.00 which include the removal of the tree and grinding of the stump was accepted. The tree removal project was

completed on 9/6/2018 to the satisfaction of Public Works and the Levy's, the residents at 61 Westover Terrace.

13. Public Works Activities Report.

Nothing to report.

POLICE

14. Police Activities Report.

Nothing to report.

COMMUNITY DEVELOPMENT

15. Community Development Activities Report.

Jack Thompson, Community Development Director, gave a brief year-to-date activity report on the Community Development Department. He stated that at the end of August, 526 inspections had been conducted, in comparison to 435 for the same reporting period last year, as well as 121 permits issued, in comparison the 80 permits issued during the same reporting period last year. Additionally, an estimated total revenue of \$73,000 is projected for this year, reflecting approximately \$18,000 over budgeted revenue projections of \$55,000 for Building Permits.

NEW BUSINESS

16. Update on Landscape Architect and Citizens' Advisory Committee.

Nothing to report.

17. Resolution: Settlement Between ACSC and Atmos Energy Mid-Tex.

Council Member John Thompson III made the motion, seconded by Council Member Stephen L. Tatum, to adopt Resolution 18-07. The motion carried unanimously.

Future agenda items or reports.

Information on the Town's ICMA 457 retirement plan.

EXECUTIVE SESSION

18. Closed Meeting.


There was no closed meeting.

19. Reconvene in Open Session.

20. Adjournment.

There being no further business to discuss, Mayor Kelly R. Thompson adjourned the meeting at 7:22 P.M.

Approved:



Penny Spikes
Town Secretary



Kelly R. Thompson
Mayor