

TOWN OF WESTOVER HILLS

MINUTES

**Town Council Meeting
Tuesday, August 21, 2018**

Present:

Mayor Kelly R. Thompson
Mayor Pro Tem Jack Koslow
Council Member Stephen L. Tatum
Council Member Marcus Snyder

Staff Present:

Penny Spikes, Town Secretary
David Burgess, Police Chief
Tim Chambers, Public Works Director
Jack Thompson, Community Development Director

Absent:

Council Member John Thompson III
Council Member Elliot Goldman

The meeting of the Town of Westover Hills Town Council commenced at 6:00 P.M. Tuesday, August 21, 2018, at the Westover Hills Town Hall pursuant to written notice posted Friday, August 17, 2018.

1. Call to order.

With a quorum of Town Council Members present, Mayor Kelly R. Thompson called the meeting to order at 6:00 P.M.

2. Minutes of the July 17, 2018 Town Council Meeting.

Council Member Jack Koslow made the motion, seconded by Council Member Stephen L. Tatum, to approve the minutes of the July 17, 2018 meeting. The motion carried unanimously.

3. Minutes of the July 24, 2018 Town Council Meeting.

Council Member Jack Koslow made the motion, seconded by Council Member Stephen L. Tatum, to approve the minutes of the July 24, 2018 meeting. The motion carried unanimously.

4. Citizen's Forum.

No residents addressed Council.

FINANCE

5. Financial Statements.

Paul Kelsey, BDO, presented the July financial report.

6. Quarterly Investment Report.

Mayor Kelly R. Thompson presented the Quarterly Investment Report.

7. Certificates of Obligation.

Mayor Kelly R. Thompson reported the issuance of \$2,500,000 Combination Tax and Revenue Certificates of Obligation, Series 2018 was completed on August 14, 2018, and the funds are on deposit at TexPool.

8. FY2019 Budget.

Council Member Marcus Snyder presented the FY2019 budget draft.

9. FY2019 Tax Rate.

Council Member Marcus Snyder made the motion, seconded by Council Member Jack Koslow, to establish a maximum property tax rate of \$0.386000/\$100 for FY2019. The motion carried unanimously.

The council will schedule two (2) special tax rate hearings that will occur prior to the regular September 18, 2018 council meeting when the FY2019 budget and tax rate will be adopted.

PUBLIC WORKS

10. CIP Project Update.

Tim Chambers, Public Works Director, reported field surveys are currently being conducted by Walker Partners to gather data for the development of construction plans for the Hidden Creek Road Reconstruction Project.

11. Public Works new SOP and Sewer Policy.

Tim Chambers, Public Works Director, reported the Wastewater Collection System Maintenance Plan has been completed and is available to the staff and council.

12. Structurally Weakened Tree in Rights-of-Way.

Tim Chambers, Public Works Director, reported bids are being requested from local arborists to remove the weakened tree in the Town's right-of-way located at 61 Westover Terrace.

13. Public Works Activities Report.

Nothing to report.

POLICE

14. Police Activities Report.

Nothing to report.

COMMUNITY DEVELOPMENT

15. Community Development Activities Report.

Nothing to report.

NEW BUSINESS

16. Update on Landscape Architect and Citizens' Advisory Committee.

Nothing to report.

Future agenda items or reports.

No requests.

EXECUTIVE SESSION

17. Closed Meeting.

There was no closed meeting.

18. Reconvene in Open Session.


19. Adjournment.

There being no further business to discuss, Mayor Kelly R. Thompson adjourned the meeting at 7:20 P.M.

Approved:



Penny Spikes
Town Secretary



Kelly R. Thompson
Mayor