

## TOWN OF WESTOVER HILLS

### MINUTES

**Town Council Meeting  
Tuesday, June 19, 2018**

**Present:**

Mayor Kelly R. Thompson  
Mayor Pro Tem Jack Koslow  
Council Member Marcus Snyder  
Council Member John Thompson III  
Council Member Stephen L. Tatum  
Council Member Elliot Goldman

**Staff Present:**

Penny Spikes, Town Secretary  
David Burgess, Police Chief  
Tim Chambers, Public Works Director  
Jack Thompson, Community Development Director

The meeting of the Town of Westover Hills Town Council commenced at 6:00 P.M. Tuesday, June 19, 2018, at the Westover Hills Town Hall pursuant to written notice posted Friday, June 15, 2018.

**1. Call to order.**

With a quorum of Town Council Members present, Mayor Kelly R. Thompson called the meeting to order at 6:00 P.M.

**2. Minutes of the May 15, 2018 Town Council Meeting.**

Council Member John Thompson III made the motion, seconded by Council Member Stephen L. Tatum, to approve the minutes of the May 15, 2018 meeting. The motion carried unanimously.

**3. Citizen's Forum.**

No residents addressed Council.

### FINANCE

**4. Financial Statements.**

Paul Kelsey, BDO, presented the May financial report.

### PUBLIC WORKS

**5. Structurally Weakened Tree in Rights-of-Way.**

Tim Chambers, Public Works Director, reported that Heath Hayes with Fowlkes Norman observed a tree at 61 Westover Terrace in the right-of-way adjacent to the street that has fungi on the lower trunk that could weaken the tree causing it to eventually fall. The residents have been notified, but requested the tree not be removed. The idea of cabling the tree was discussed as a method to secure from falling into the street. Town Attorney Matthew Butler did not believe an indemnity

agreement from the resident would be appropriate to request. Councilmen Steve Tatum and John Thompson volunteered to contact the resident to discuss the issue.

**6. Capital Improvements Program.**

Tim Chambers, Public Works Director, reported an engineering services agreement has been received from Walker Partners for Project 1-3A to reconstruct Hidden Creek Road, Hidden Creek Court and the Merrymount Road cul-de-sac. The estimated total cost is \$1,883,220 including the engineering services.

Council Member John Thompson III made the motion, seconded by Council Marcus Snyder, to approve the Walker Partners proposal. The motion carried unanimously.

**7. Household Hazardous Waste Solutions.**

Tim Chambers, Public Works Director, presented a Hazardous Waste Collection contract by HHW Solutions which provides for monthly collection of household hazardous waste at residences for \$0.89 per residence or approximately \$3,000 per year.

Council Member Stephen L. Tatum made the motion, seconded by Council Member John Thompson III, to approve the HHW Solutions Hazardous Waste Collection contract. The motion carried unanimously.

**8. Public Works Activities Report.**

Nothing to report.

**POLICE**

**9. Personnel Recruitment Options.**

David Burgess, Police Chief, reported the two (2) Police Officer vacancies have been filled.

**10. SirenGPS Emergency Notification System.**

David Burgess, Police Chief, stated SirenGPS has a 46% penetration rate with 180 residential contacts from 125 households.

**11. Police Activities Report.**

Nothing to report.

**COMMUNITY DEVELOPMENT**

**12. Street Lights, Poles and Cameras.**

David Burgess, Police Chief, reported the new license plate readers cameras have been installed at 6229 Indian Creek Road and are working with 95% functionality.

Tim Chambers, Public Works Director, reported all streetlights have been mapped and inventoried revealing 19 potential locations for additional streetlights to address "dark areas".

Jack Thompson, Community Development Director, provided a presentation intelligent streetlighting and intelligent video solutions from Verizon/Hitachi.

**13. Community Development Activities Report.**

Nothing to report.

**NEW BUSINESS**

**14. Proposed Amendment to the Junked and Abandoned Vehicle Ordinance.**

Council Member John Thompson III made the motion, seconded by Council Member Marcus Snyder, to approve the Junked Vehicle and Abandoned Vehicle Ordinance amendment. The motion carried unanimously.

**15. Landscape Architect and Citizens' Advisory Committee.**

Mayor Kelly R. Thompson presented a proposal by Mesa Design Group for recommendations to improve the appearance of street signs, streetlights and landscaping. The council expressed support for Mesa's proposal and directed Mayor Thompson to work with Mesa and the Citizens' Advisory Committee to develop a plan and recommendation for street signs, streetlights and landscaping.

**16. Placement Agent Agreement.**

Council Member Stephen L. Tatum made the motion, seconded by Council Member John Thompson III, to authorize Mayor Kelly R. Thompson the authority to execute a placement agreement with Hilltop Securities. The motion carried unanimously.

**Future agenda items or reports.**

Council would like an update on the Mesa Design Group proposal.

**EXECUTIVE SESSION**

**17. Closed Meeting.**

There was no closed meeting.

**18. Reconvene in Open Session.**

**19. Adjournment.**

There being no further business to discuss, Mayor Kelly R. Thompson adjourned the meeting at 7:31 P.M.

**Approved:**



Penny Spikes  
Town Secretary



Kelly R. Thompson  
Mayor