

TOWN OF WESTOVER HILLS

MINUTES

**Town Council Meeting
Tuesday, April 17, 2018**

Present:

Mayor Kelly R. Thompson
Mayor Pro Tem Jack Koslow
Council Member Marcus Snyder
Council Member John Thompson III
Council Member Stephen L. Tatum
Council Member Elliot Goldman

Staff Present:

Penny Spikes, Town Secretary
David Burgess, Police Chief
Tim Chambers, Public Works Director

Absent:

Jack Thompson, Community Development Director

The meeting of the Town of Westover Hills Town Council commenced at 6:03 P.M. Tuesday, April 17, 2018, at the Westover Hills Town Hall pursuant to written notice posted Friday, March 16, 2018.

1. Call to order.

With a quorum of Town Council Members present, Mayor Kelly R. Thompson called the meeting to order at 6:00 P.M.

2. Minutes of the March 20, 2018 Town Council Meeting.

Council Member Marcus Snyder made the motion, seconded by Council Member John Thompson III, to approve the minutes of the March 20, 2018 meeting. The motion carried unanimously.

3. Citizen's Forum.

No residents addressed Council.

FINANCE

4. Financial Statements.

Paul Kelsey, BDO, presented the March financial report.

5. FY2017 Audit Report.

Mike Brooks, Brooks Watson & Co., presented the FY 2017 Annual Financial Report. Mr. Brooks stated the Town of Westover Hills received an unmodified opinion, the highest level of assurance.

PUBLIC WORKS

6. Street Lights and Poles.

Tim Chambers, Public Works Director, stated he is waiting for the pole color to be determined by Council.

7. Capital Improvements Program.

Tim outlined Projects 1-1 and 1-3. Mayor Kelly Thompson stated funding for both projects will be determined at the May meeting.

8. Hidden Creek Rd. and Merrymount Rd. Reconstruction Project.

Tim stated the Hidden Creek Road construction will include pavement from Merrymount Road to approximately 1100 feet north and west. Mayor Kelly Thompson stated funding for both projects will be determined at the April meeting.

9. Public Works Activities Report.

Tim Chambers, Public Works Director, explained the typical water meter averages a water loss of 4% to 6% and these amounts are not included in the Monthly Water Report. Replacing all the water meters in Town was discussed as an option to reduce water loss.

POLICE

10. Camera Project.

David Burgess, Chief of Police, reported he would like to contract with Trinity Innovative Solutions to upgrade the Town's security camera system. The Indian Creek camera location will be used as the test site for the new high-definition camera and license plate readers.

Council Member Jack Koslow made the motion, seconded by Council Member Stephen L. Tatum, to approve \$30,000 for the camera upgrade and license plate reader installation at the Indian Creek camera location. The motion carried unanimously.

11. SirenGPS Emergency Notification System.

David Burgess, Chief of Police, reported testing is complete and the project is on schedule to go live May 1, 2018. Letters to residents detailing usage and installation instructions are waiting on approval by the Communication Committee.

12. Police Activity Report.

Nothing to report.

COMMUNITY DEVELOPMENT

13. Community Development Activities Report.

Nothing to report.

NEW BUSINESS

14. EMS Week Proclamation.

Chad Carr, MedStar Coordinator, gave special thanks to Chief David Burgess and Council Member Stephen Tatum for partnering with MedStar to create this valuable relationship.

Mayor Kelly Thompson proclaimed the week of May 20 -26, 2018 as Emergency Medical Services Week in the Town of Westover Hills.

15. Law Enforcement Proclamation.

Mayor Kelly Thompson proclaimed the week of May 15, 2018 Police Week in the Town of Westover Hills.

16. Oncor Cities Steering Committee Resolution.

Mayor Kelly R. Thompson presented Resolution 18-03 that approves the assessment of an eleven-cent per capita fee to fund the activities of the Oncor Cities Steering Committee.

Council Member Stephen L. Tatum made the motion, seconded by Council Member John Thompson III, to approve Resolution 18-03. The motion carried unanimously.

17. Resolution Denying Oncor's Application For Increasing Distribution Rates.

Mayor Kelly R. Thompson presented Resolution 18-04 denying the Distribution Cost Recover Factor by Oncor to increase distribution rates.

Council Member Stephen L. Tatum made the motion, seconded by Council Member John Thompson III, to approve Resolution 18-04. The motion carried unanimously.

18. Proposed Amendment to the Junked and Abandoned Vehicle Ordinance.

Council Member Stephen L. Tatum made the motion, seconded by Council Member Jack Koslow, to table this item until the May meeting. The motion carried unanimously.

19. Town of Westover Hills Beautification Initiative.

Mayor Kelly R. Thompson stated he consulted with GFF Architectural and all are in agreement that black street and traffic sign poles would be preferable in town.

20. Future agenda items or reports.

No requests.

EXECUTIVE SESSION

21. Closed Meeting.

Closed Meeting. Town Council conducted a closed meeting to discuss matters permitted by the following sections of Chapter 551 of the Texas Government Code.

1. Security devices or security audits (Texas Government Code, Section §551.076)

a. Deliberate security issues related to the camera system and town entrances.

22. Reconvene in Open Session.


23. Adjournment.

There being no further business to discuss, Mayor Kelly R. Thompson adjourned the meeting at 7:26 P.M.

Approved:



Penny Spikes
Town Secretary



Kelly R. Thompson
Mayor