

TOWN OF WESTOVER HILLS

MINUTES

**Town Council Meeting
Tuesday, March 20, 2018**

Present:

Mayor Kelly R. Thompson
Mayor Pro Tem Jack Koslow
Council Member Marcus Snyder
Council Member John Thompson III
Council Member Stephen L. Tatum
Council Member Elliot Goldman

Staff Present:

Penny Spikes, Town Secretary
David Burgess, Police Chief
Tim Chambers, Public Works Director
Jack Thompson, Community Development Director

The meeting of the Town of Westover Hills Town Council commenced at 6:03 P.M. Tuesday, March 20, 2018, at the Westover Hills Town Hall pursuant to written notice posted Friday, March 16, 2018.

1. Call to order.

With a quorum of Town Council Members present, Mayor Kelly R. Thompson called the meeting to order at 6:03 P.M.

2. Minutes of the February 20, 2018 Town Council Meeting.

Council Member Jack Koslow made the motion, seconded by Council Member Stephen Tatum, to approve the minutes of the February 20, 2018 meeting as amended. The motion carried unanimously.

3. Citizen's Forum.

No residents addressed Council.

FINANCE

4. Financial Statements.

Mayor Kelly R. Thompson presented the February financial report.

5. FY2017 Audit Report.

Mayor Kelly R. Thompson reported that he had reviewed a draft of the audit report conducted by Brooks Watson & Co. and was pleased that there were no issues found by the auditors. The FY2017 Audit will be presented at the April meeting.

PUBLIC WORKS

6. Street Lights and Poles.

Tim Chambers, Public Works Director, reported that staff met with Oncor this morning to discuss the rate and cost structure of their new LED Street Lighting Program. Oncor confirmed that the streetlight poles could be painted any color requested by the Town at a cost of \$100.00 per pole, and that all light fixtures could be replaced with LED fixtures for a total cost of approximately \$19,262.00. Mayor Kelly Thompson noted that consideration of this streetlight improvement project was related to the Town Beautification Initiative and that he had met with the GFF architectural firm to seek their advice, including streetlight improvements, and expected to receive their input later this week.

7. Public Works Activities Report.

Nothing to report.

POLICE

8. Camera Project.

David Burgess, Chief of Police, reported that staff had met with a new potential camera vendor, Trinity Innovative Solutions, to solve the connectivity issues. Trinity expressed confidence that they can solve the camera connectivity issue with compression technology. Trinity also recommended implementing Vigilant Solutions license plate reader cameras and planned to submit a proposal within two weeks.

9. SirenGPS Emergency Notification System.

David Burgess, Chief of Police, reported the contract has been finalized with SirenGPS and letters will be going out to residents soon detailing usage and installation instructions.

10. Police Activity Report.

Nothing to report.

COMMUNITY DEVELOPMENT

11. Zoning Ordinance Amendments.

Jack Thompson, Community Development Director, presented an amendment to the Zoning Ordinance to prohibit accessory buildings (a) nearer than fifteen feet (15') to the side or back property line of the lot on which it is constructed, and (b) in the front or side yards of the lot provided that accessory buildings may be located (x) in the side yard if screened from view from the street and adjacent lots in Westover Hills, and (y) within the 15' back property line setback if such back property line is not adjoining a lot located in Westover Hills. The amendment also incorporates the Approval of Plans language of the Town's original dedication instrument regarding plan approval requirements so that the owners of lots shall not be damaged by unsightly developments on other lots, and also providing an appeals process for any person aggrieved by a decision of the Town Building Official.

Council Member Jack Koslow made the motion, seconded by Council Member Marcus Snyder, to approve the Zoning Ordinance 18-01. The motion passed with Council Member Elliot Goldman voting no.

12. Proposed Replat.

Jack Thompson, Community Development Director, reported the owner of 10 Westover Road and 8 Westover Road would like to replat the rear portion of 8 Westover Road property to be incorporated into the 10 Westover Road platted lot.

Council directed staff to request the property owner submit a preliminary plat to assist Council with review that would be expected to be discussed at the April Council meeting.

13. Community Development Activities Report.

Nothing to report.

NEW BUSINESS

14. Atmos Cities Steering Committee Resolution.

Council Member Marcus Snyder made the motion, seconded by Council Member Elliot Goldman, to approve Resolution 18-02 authorizing continued participation with the Atmos Cities Steering Committee. The motion carried unanimously.

15. Atmos Mid-Tex Rate Review Mechanism (RRM) tariff.

Council Member Marcus Snyder made the motion, seconded by Council Member John Thompson III, to approve Ordinance 18-02 adopting the new Atmos Rate Review Mechanism (RRM) tariff. The motion carried unanimously.

16. Capital Improvement Program.

Mayor Kelly R. Thompson presented an option to combine the Projects 1-1 and 1-3 for a total of approximately \$1.7 million which represented the highest priority infrastructure project(s) identified in Capital Improvement Plan prepared by the Walker Partners engineering firm to replace water and wastewater lines and reconstruct a portion of Hidden Creek Road and the Merrymount Road cul de sac.

Council directed Tim Chambers, Public Works Director, to coordinate with Walker Partners to verify previous cost estimates for Projects 1-1 and 1-3, including reconstructing all of Hidden Creek Road.

17. Town of Westover Hills Beautification Initiative.

Mayor Kelly R. Thompson reported that he had met earlier this week with the landscape architects with Good, Fulton and Farrell Inc. and toured the Town. The firm will be providing a design proposal for the Town Beautification Initiative project.

18. Future agenda items or reports.

No requests.

EXECUTIVE SESSION

19. Closed Meeting.

Town Council convened in Executive Session at 7:22 P.M.

Closed Meeting. Town Council conducted a closed meeting to discuss matters permitted by the following sections of Chapter 551 of the Texas Government Code.

1. Security devices or security audits (Texas Government Code, Section §551.076)
 - a. Deliberate security issues related to the camera system and town entrances.


20. Reconvene in Open Session.

Town Council reconvened to Open Session at 8:12 P.M. No action taken.

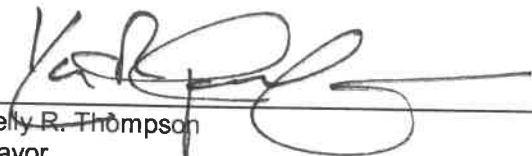
21. Adjournment.

There being no further business to discuss, Mayor Kelly R. Thompson adjourned the meeting at 8:13 P.M.

Approved:



Penny Spikes
Town Secretary



Kelly R. Thompson
Mayor