

TOWN OF WESTOVER HILLS

MINUTES

**Town Council Meeting
Tuesday, January 16, 2018**

Present:

Mayor Kelly R. Thompson
Mayor Pro Tem Jack Koslow
Council Member Marcus Snyder
Council Member John Thompson III

Absent:

Council Member Stephen L. Tatum
Council Member Elliot Goldman

Staff Present:

Penny Spikes, Town Secretary
David Burgess, Police Chief
Tim Chambers, Public Works Director
Jack Thompson, Community Development Director

The meeting of the Town of Westover Hills Town Council commenced at 6:00 P.M. Tuesday, January 16, 2018, at the Westover Hills Town Hall pursuant to written notice posted Friday, January 12, 2018.

1. Call to order.

With a quorum of Town Council Members present, Mayor Kelly R. Thompson called the meeting to order at 6:05 P.M.

2. Minutes of the December 12, 2017 Town Council Meeting.

Council Member John Thompson III made the motion, seconded by Council Member Jack Koslow, to approve the minutes of the December 12, 2017 meeting as amended. The motion carried unanimously.

3. Minutes of the December 21, 2017 Town Council Meeting.

Council Member John Thompson III made the motion, seconded by Council Member Marcus Snyder, to approve the minutes of the December 21, 2017 meeting. The motion carried unanimously.

4. Citizen's Forum.

No residents addressed Council.

FINANCE

5. Financial Statements.

Paul Kelsey, BDO, presented the draft December financial report.

6. Quarterly Investment Reports.

Mayor Kelly R. Thompson presented the CYQ3 and CYQ4 investment reports.

7. FY2017 Audit Status.

Paul Kelsey, BDO, stated the audit is progressing nicely and there has been no feedback from the auditors thus far.

PUBLIC WORKS

8. 69 Westover Terrace Storm Drain Project.

Tim Chambers, Public Works Director, reported that the storm sewer at 69 Westover Terrace that was discovered during construction of the residence will be relocated by the owner's contractor and that the owner will grant an easement to the Town. The Town will be responsible for the cost of relocation but is anticipated to be much less expensive than initially projected.

9. Oncor Power Outages – Westover Road and Westover Terrace.

Tim Chambers, Public Works Director, reported that the residences between Westover Terrace and Westover Road experienced three (3) power outages in late December and early January. One outage affected a large area of northern Tarrant County and two were local. Suzan Green, Oncor representative, indicated the area will be inspected to determine if tree growth could be the cause of the local outages that may require additional trimming.

10. Public Works Activities Report.

Nothing to report.

POLICE

11. No Parking Sign Ordinance.

Tabled until the February meeting.

12. Camera Project.

Detective Michael Carrizales reported the results of a test of the Town security camera system.

Council directed Detective Carrizales to contact the new Walsh Ranch development to determine the identity of the fiber system contractor as a possible replacement of the Town's fiber contractor.

13. Police Activity Report.

David Burgess, Police Chief, presented a video of two 1st Amendment Right advocates appearing at the Police Station at 2 A.M. on Monday, January 15, 2018.

COMMUNITY DEVELOPMENT

14. Community Development Activities Report.

Nothing to report.

NEW BUSINESS

15. 2018 CIP.

Mayor Kelly R. Thompson circulated the Tier 1 CIP improvement recommendations by Walker Partners and recommended the Council study in preparation of developing plans in the near future to implement.

16. Town of Westover Hills Beautification Initiative.

Mayor Kelly R. Thompson reported that he met with Paul Dennehy, Dennehy Architects, concerning the Town Beautification Initiative with respect to street signage and street lights. Mr. Dennehy is developing recommendations for Council.

17. Investment Officer.

Mayor Kelly R. Thompson reported that the Council needs to appoint a Town Investment Officer to replace the former Town Administrator. Council Member John Thompson III made the motion, seconded by Council Member Jack Koslow, to appointment Mayor Kelly R. Thompson as the Town Investment Officer. The motion carried unanimously.

18. Town Investment Policy.

Mayor Kelly R. Thompson reported that the Town is required to adopt an investment policy annually and presented the current investment policy to be readopted for the current fiscal year. Council Member Marcus Snyder made the motion, seconded by Council Member John Thompson III, to approve the Town's Investment Policy. The motion carried unanimously.


19. Future agenda items or reports.

No requests.

20. Adjournment.

There being no further business to discuss, Mayor Kelly R. Thompson adjourned the meeting at 7:36 P.M.

Approved:



Penny Spikes
Town Secretary



Kelly R. Thompson
Mayor