

TOWN OF WESTOVER HILLS

MINUTES

**Town Council Meeting
Tuesday, October 17, 2017**

Present:

Mayor Kelly R. Thompson
Council Member Marcus Snyder
Council Member John Thompson III
Council Member Elliot Goldman

Absent:

Mayor Pro Tem Jack Koslow
Council Member Stephen L. Tatum

Staff Present:

Penny Spikes, Town Secretary
David Burgess, Police Chief
Tim Chambers, Public Works Director
Jack Thompson, Community Development Director

The meeting of the Town of Westover Hills Town Council commenced at 6:09 P.M. Tuesday, October 17, 2017, at the Westover Hills Town Hall pursuant to written notice posted Friday, October 13, 2017.

1. Call to order.

With a quorum of Town Council Members present, Mayor Kelly R. Thompson called the meeting to order at 6:09 P.M.

2. Minutes of the September 19, 2017 Town Council Meeting.

Council Member John Thompson III made the motion, seconded by Council Member Elliot Goldman, to approve the minutes of the September 19, 2017 meeting. The motion carried unanimously.

3. Citizen's Forum.

No residents addressed Council.

FINANCE

4. Financial Statements.

Paul Kelsey, BDO, presented the draft September financial report.

5. FY 2017 Budget Amendment Ordinance.

Council Member John Thompson III made the motion, seconded by Council Member Marcus Snyder, to approve Ordinance 17-12 to amend the Fiscal Year 2017 budget. The motion carried unanimously.

6. FY 2018 Budget Amendment Ordinance.

Council Member Elliot Goldman made the motion, seconded by Council Member John Thompson III, to approve Ordinance 17-13 to amend the Fiscal Year 2018 budget. The motion carried unanimously.

7. Resolution to acquire police vehicle and trash truck.

Council Member Elliot Goldman made the motion, seconded by Council Member John Thompson III, to approve Resolution 17-20 to authorize the Mayor to execute a Municipal Equipment Lease/Purchase Agreement, and a related Acquisition Fund Agreement, if necessary, to purchase and finance (a) a 2018 Chevy Tahoe Police Vehicle plus Digital Ally upfit, and (b) a 2018 Ford F-250, together for a lease payment not to exceed \$18,147.91. The motion carried unanimously.

8. Resolution to acquire backhoe.

Council Member Elliot Goldman made the motion, seconded by Council Member John Thompson III, to approve Resolution 17-21 to authorize the Mayor to execute a Municipal Equipment Lease/Purchase Agreement, and a related Acquisition Fund Agreement, if necessary, to purchase and finance a Case 580N for a lease payment not to exceed \$ 15,911.13. The motion carried unanimously.

PUBLIC WORKS

9. Public Work Projects and Activities Report.

A. Street signs

Tim Chambers, Public Works Director, provided a memo indicating that based on research with TxDOT and the Texas Municipal League, there are no regulations that would prevent either placing auxiliary signage behind a stop sign, or painting the back of a regulatory stop sign. Chambers also presented options for replacement of street sign poles. Following discussion by the council, Council Member Elliot Goldman made the motion, seconded by Council Member Marcus Snyder, to table action for the selection of street sign poles. The motion carried unanimously.

B. Other activities

Tim Chamber, Public Works Director, stated the installation of new meters is almost complete.

10. Street Maintenance Ordinance.

Council Member Elliot Goldman made the motion, seconded by Council Member John Thompson III, to approve Ordinance 17-07 to provide rules and regulations governing the maintenance of streets. The motion carried unanimously

POLICE

11. Police Department Activities Report.

David Burgess, Police Chief, stated the Police Department recently hired a new officer and dispatcher to fill vacant slots.

12. State Grant Resolution.

Council Member John Thompson III made the motion, seconded by Council Member Marcus Snyder, to approve Resolution 17-18 to authorize participation in the BG18 Rifle-Resistant Body Armor Grant Program (BAGP) for Fiscal Year 2018 to secure ballistic carriers and rifle plates. The motion carried unanimously.

ADMINISTRATION

13. Town Administrator's Report.

Nothing to report.

14. Cooperative Purchasing Program Resolution.

Council Member John Thompson III made the motion, seconded by Council Member Marcus Snyder, to approve Resolution 17-19 to authorize participation in the Texas SmartBuy Membership Program of the Texas Comptroller of Public Accounts. The motion carried unanimously.

NEW BUSINESS

15. Sign Ordinance.

Council Member Elliot Goldman led a discussion regarding possible revisions to the Sign Ordinance to include exemptions for school sports specific signs and non-profit signs.

16. November and December 2017 Town Council Meeting Dates.

Council Member Marcus Snyder made the motion, seconded by Council Member John Thompson III, to combine the November and December 2017 meetings to occur the second Tuesday, December 12, 2017 at 6:00 P.M. The motion carried unanimously.

17. Future agenda items or reports. Requests from Town Council.

No requests.

EXECUTIVE SESSION

18. Closed Meeting.

Town Council convened in Executive Session at 6:50 P.M. to discuss matters permitted by Section §551.071 and Rule 1.05 Professional Rules of Conduct pertaining to legal issues concerning a separation agreement with the former Town Administrator.

19. Reconvene in Open Session.

Town Council reconvened to Open Session at 6:58 P.M.

20. Adjournment.

There being no further business to discuss, Mayor Kelly R. Thompson adjourned the meeting at 6:58 P.M.

Approved:



Penny Spikes
Town Secretary



Kelly R. Thompson
Mayor