

TOWN OF WESTOVER HILLS

MINUTES

Special Called Town Council Meeting Tuesday, August 22, 2017

Present:

Mayor Stephen L. Tatum
Mayor Pro Tem Kelly Thompson
Council Member Elliot Goldman
Council Member Jack Koslow
Council Member Marcus Snyder
Council Member John Thompson III

Staff Present:

Joseph S. Portugal, Town Administrator
David Burgess, Chief of Police
Tim Chambers, Public Works Director
Jack Thompson, Community Development Director

Absent:

Penny Spikes, Town Secretary

The Meeting of the Town of Westover Hills Town Council commenced at 6:00 P.M., Tuesday, August 22, 2017, at the Westover Hills Town Hall pursuant to written notice posted Friday, August 18, 2017.

CALL TO ORDER

With a quorum of Town Council Members present, Mayor Stephen L. Tatum called the meeting to order at 6:00 P.M.

CITIZEN'S FORUM

No residents addressed Council.

1. CONSENT AGENDA

A. Minutes of the July 18, 2017 Regular Meeting.

Council Member Jack Koslow made the motion, seconded by Council Member John

Thompson III, that the minutes of the July 18, 2017, meeting be approved. The motion carried unanimously.

2. Financial Statements: Review of the Town Financial Statements for July, 2017.

This item was Tabled due to the absence of Paul Kelsey from BDO.

3. Receive A Report, Hold A Discussion And Give Staff Direction Regarding The Proposed Fiscal Year 2017-2018 Budget.

There was extensive discussion of the Proposed Fiscal Year 2017-2018 Budget.

4. Receive A Report, Hold A Discussion And Give Staff Direction Regarding The Fiscal Year 2017-2018 Tax Rate.

The Council determined that two (2) public hearings would be held regarding the adoption of the Fiscal Year 2017-2018 Tax Rate. The hearings were scheduled for Wednesday, September 6, 2017, at 8:00 a.m., at Town Hall and Wednesday, September 13, 2017, at 8:00 a.m., at Town Hall, following publication of the official notice on Friday, August 25, 2017. Council Member Kelly Thompson recommended using the projected Roll Back Rate of \$0.3805 to allow flexibility in the tax rate deliberations.

5. Receive A Report, Hold A Discussion And Give Staff Direction Regarding Street Signs.

Council Member Kelly Thompson recommended erecting one street sign with a black pole or base and one street sign with a silver pole or base. The street signs are blue with white lettering.

6. ORDINANCES

A. Consider Adoption Of Ordinance No. 17-05, An Ordinance Of The Town Council Of The Town Of Westover Hills, Texas; Amending And Replacing The Code Of Ordinances Of The Town Of Westover Hills, Chapter 4, Article 4.02, "Itinerant Vendor And Contractors"; With A New Article 4.02, "Door-To-Door Vendors And Handbills"; Regulating Home-To-Home Solicitation; Providing A Penalty By Fine Not To Exceed Five Hundred Dollars (\$500); Providing A Savings Clause; Repealing Conflicting Ordinances; And, Providing An Effective Date.

Council Member John Thompson III made the motion, seconded by Council Member Marcus Snyder, that Ordinance No. 17-05 be approved. The motion carried unanimously.

B. Consider Adoption Of Ordinance No. 17-07, An Ordinance Of The Town Council Of The Town Of Westover Hills, Texas; Establishing A New Article

6.04 , “Street Maintenance”, Of Chapter 6, “Health And Sanitation” Of The Code Of Ordinances Of The Town Of Westover Hills, Texas; To Provide Uniform Rules And Regulations Governing The Maintenance Of Streets, Public Rights-Of-Way And Drainage Culverts In The Town; Setting Forth Purpose; Establishing Authority And Scope; Providing Definitions; Providing A Penalty Clause; Providing A Severability Clause; And, Providing An Effective Date.

Council Member Kelly Thompson made the motion, seconded by Council Member Elliot Goldman, that Ordinance No 17.07 be tabled. The motion carried unanimously.

- C. Consider Adoption of Ordinance No. 17-08, An Ordinance Of The Town Council Of The Town Of Westover Hills, Texas; Amending Article 3.19 “Right-Of-Way Management” Of Chapter 3 “Building Regulations” By Providing Definitions; Amending Municipal Authorization Required; Amending Construction Obligations; Providing For Courtesy And Proper Performance; Providing For Drug Policy; Providing For Tree Maintenance; Providing For Signage; Providing For Graffiti Abatement; Providing For Alternate Means Or Method Waiver; Providing For Orderly Use Of The Right-Of-Way By Multiple Users; Providing For A Design Manual; Providing For Prohibited Or Restricted Areas For Wireless Facilities In The Right-Of-Way; Providing For Preferred Locations; Providing For Order Of Preference Regarding Attachment To Existing Facilities; Providing For Placement Requirements; Providing For Camouflage Required When Possible; Providing For General Requirements; Providing For Electrical Supply; Providing For Installation And Inspections; Providing For Requirements In Regard To Removal, Replacement, Maintenance And Repair; Providing For Requirements Upon Abandonment; Providing For General Provisions; Providing For Insurance, Indemnity, Bonding And Security Deposits; Providing For Design Manual Updates; Providing For Administrative Hearing - Request For Exemption; Providing A Savings Clause; And, Providing An Effective Date.**

Council Member John Thompson III made the motion, seconded by Jack Koslow, that Ordinance No. 17-07 be approved. The motion passed 4-1 with Council Member Elliot Goldman voted against.

7. RESOLUTIONS

- A. Consider Approval Of Resolution No. 17-13, A Resolution Of The Town Council Of The Town Of Westover Hills, Texas; Appointing Cass R. Calloway As Associate Municipal Judge.**
- B. Consider Approval Of Resolution No. 17-14, A Resolution Of The Town Council Of Westover Hills, Texas; Appointing Pamela S. Fernandez As Municipal Prosecutor.**

- C. **Consider Approval Of Resolution No. 17-15, A Resolution Of The Town Council Of The Town Of Westover Hills, Texas; Authorizing The Mayor To Execute An Agreement With The City of Westworth Village, Texas For Municipal Court Services.**

Council Member John Thompson III made the motion, seconded by Kelly Thompson, to approve all the Resolutions (Nos. 17-13, 17-14 and 17-15). The motion carried unanimously.

8. TOWN COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS/OR REPORTS.

No requests.

9. CLOSED SESSION

Closed Session Pursuant To Chapter 551. Texas Local Government Code V.T.C.S. (Open Meetings Law), In Accordance With The Authority Contained In Section §551.071 Legal, Section §551.072 Real Estate, Section §551.074 Personnel And Section §551.076 Security Devices.

- A. **Legal - Under Texas Government Code, Section §551.071 And Rule 1.05 Professional Rules of Conduct.**
- B. **Real Estate - Under Texas Government Code, Section §551.072.**
- C. **Personnel - Under Texas Government Code, Section §551.074.**
- D. **Deliberation Regarding Security Devices or Security Audits - Under Texas Government Code, Section §551.076.**
 1. **Discussion Regarding The Deployment And Implementation Of Closed Circuit Security Cameras.**


Any final action, decision or vote on a matter deliberated in Closed Session will be taken in an Open Meeting that is held in compliance with Texas Government Code Chapter 551. The Town Council reserves the right to convene in Closed Session as authorized by the Texas Government Code Section §551.001, Et. Seq. (Texas Open Meetings Act) on any item on its Open Meeting Agenda or to reconvene in a continuation of a Closed Meeting items noted above, in accordance with the Texas Open Meetings Act, including without limitation Sections §551.071-§551.085 of the Texas Open Meetings Act.

10. **Discuss And Consider Possible Action Regarding The Deployment And Implementation Of Closed Circuit Security Cameras.**
11. **Adjournment.**

There being no further business to discuss, Mayor Stephen L. Tatum adjourned the meeting at 9:12 P.M.

Approved:


Penny Spikes
Town Secretary


Stephen L. Tatum
Mayor