

TOWN OF WESTOVER HILLS

MINUTES

**Town Council Meeting
Tuesday, September 19, 2017**

Present:

Mayor Stephen L. Tatum
Mayor Pro Tem Kelly Thompson
Council Member Marcus Snyder
Council Member Jack Koslow
Council Member John Thompson III
Council Member Elliot Goldman

Staff Present:

Joseph S. Portugal, Town Administrator
Penny Spikes, Town Secretary
David Burgess, Police Chief
Tim Chambers, Public Works Director
Jack Thompson, Community Development Director

The meeting of the Town of Westover Hills Town Council commenced at 6:00 P.M. Tuesday, September 19, 2017, at the Westover Hills Town Hall pursuant to written notice posted Friday, September 15, 2017.

CALL TO ORDER

With a quorum of Town Council Members present, Mayor Stephen L. Tatum called the meeting to order at 6:00 P.M.

CITIZEN'S FORUM

No residents addressed Council.

1. CONSENT AGENDA

A. Minutes of the August 22, 2017 Special Meeting.

Council Member John Thompson III made the motion, seconded by Council Member Kelly Thompson, that the minutes of the August 22, 2017 meeting be approved as amended. The motion carried unanimously.

2. Consider the approval and acceptance of the Mayor's resignation.

Council Member Kelly Thompson made the motion, seconded by Council Member Jack Koslow, that Mayor Tatum's resignation be accepted. The motion carried unanimously.

3. Consider the appointment of Mayor.

Council Member Jack Koslow made the motion, seconded by Council Member John Thompson III, that Council Member Kelly Thompson be appointed Mayor. The motion carried unanimously.

4. Consider the appointment of any vacant council seat.

Council Member Elliot Goldman made the motion, seconded by Council Member John Thompson III, to appoint Stephen L. Tatum as Council Member. The motion carried unanimously.

5. Consider the appointment of Mayor Pro Tem.

Council Member John Thompson III made the motion, seconded by Council Member Stephen L. Tatum, to appoint Council Member Jack Koslow as Mayor Pro Tem. The motion carried unanimously.

6. Financial Statements.

Paul Kelsey, BDO, presented the July financial report.

7. Receive a report, hold a discussion and give staff direction regarding a presentation on the Texas Municipal Retirement System.

Sean Thompson, Texas Municipal Retirement System, explained the Town's current employee retirement plan and presented other plan options. No changes were made to the Town's employee retirement plan.

8. PUBLIC HEARING

Hold a public hearing regarding the adoption of the Fiscal Year 2017-2018 Budget.

Mayor Kelly Thompson presented the proposed FY 2018 Budget that includes no change in the property tax rate of \$0.3550 per \$100, modest increases in the water and sewer rates, no change in other municipal rates, the addition of two (2) police officer positions, capital expenditures for the replacement of vehicles and equipment and the remodel of the Town Hall public restroom, and a cost-of-living adjustment in the salary and wages of Town employees. No residents addressed Council.

9. Receive a report, hold a discussion and give staff direction regarding street signs.

Tim Chambers, Public Works Director, displayed pictures of the new stop signs with black poles and black backs.

Council directed staff to install three round poles – one black, one silver and one charcoal.

10. ORDINANCES

- A. (Street Maintenance) Consider adoption of Ordinance No. 17-07, an ordinance of the Town Council of the Town of Westover Hills, Texas; establishing a new Article 6.04, "Street Maintenance", of Chapter 6, "Health and Sanitation" of the code of ordinances of the Town of Westover Hills, Texas; to provide uniform rules and regulations governing the maintenance of streets, public rights-of-way and drainage culverts in the Town; setting forth purpose; establishing authority and scope; providing definitions; providing a penalty clause; providing a severability clause; and, providing an effective date.**

Item tabled.

- B. (Certified Roll) Consider adoption of Ordinance No. 17-09, an ordinance of the Town Council of the Town of Westover Hills, Texas; approving the 2017 Certified Tax Roll for the Town of Westover Hills, Texas.**

Council Member John Thompson III made the motion, seconded by Council Member Marcus Snyder, to adopt Ordinance 17-09 approving the certified roll. The motion carried unanimously.

- C. (Budget) Consider adoption of Ordinance No. 17-10, an ordinance of the Town Council of the Town of Westover Hills, Texas; adopting the annual budget for the fiscal year beginning on October 1, 2017 and ending on September 30, 2018 and making appropriations for each department, project and account for said year in accordance with the laws of the State of Texas; providing a severability clause; and, providing an effective date.**

Council Member Jack Koslow made the motion, seconded by Council Member Stephen L. Tatum, to adopt Ordinance 17-10 approving the budget. The motion carried unanimously.

- D. (Tax Levy) Consider adoption of Ordinance No. 17-11, an ordinance of the Town Council of the Town of Westover Hills, Texas; providing for the assessment, levy and collection of ad valorem taxes for the Town of Westover Hills, Texas, for the Year 2017 on all taxable property within the corporate limits of the Town as of January 1, 2017, not exempt by law; providing revenues for the payment of current municipal expenses; providing for the collection of taxes and the enforcement of collections; and, providing an effective date.**

Council Member Elliot Goldman made the motion, seconded by Council Member John Thompson III, to adopt Ordinance 17-11 approving the tax levy. A recorded vote was taken, Council Members Elliott Goldman, Jack Koslow, Steve Tatum, Marcus Snyder and John Thompson III each voted "yes" in favor of the ordinance.

11. RESOLUTIONS

- A. (State Grant) consider approval of Resolution No. 17-16, a resolution of the Town Council of the Town of Westover Hills, Texas; authorizing participation in the DJ-Edward Byne Memorial Justice Assistance Grant Program.**

Council Member Elliot Goldman made the motion, seconded by Council Member Marcus Snyder, to adopt Resolution 17-16. The motion carried unanimously.

- B. (Audit) Consider approval of Resolution No. 17-17, a resolution of the Town Council of the Town of Westover Hills, Texas; authorizing award of audit services to Brooks Watson & Company, PLLC.**

Council Member John Thompson III made the motion, seconded by Council Member Marcus Snyder, to adopt Resolution 17-17. The motion carried unanimously.

12. TOWN COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS/OR REPORTS.

No requests.

13. CLOSED SESSION

Closed session pursuant to Chapter 551. Texas Local Government Code V.T.C.S. (Open Meetings Law), in accordance with the authority contained in Section §551.071 Legal, Section §551.072 Real Estate, Section §551.074 Personnel and Section §551.076 Security Devices.

- A. Legal - Under Texas Government Code, Section §551.071 and Rule 1.05 Professional Rules of Conduct.**
- B. Real Estate - Under Texas Government Code, Section §551.072.**
- C. Personnel - Under Texas Government Code, Section §551.074.**
- D. Deliberation regarding security devices or security audits - Under Texas Government Code, Section §551.076.**
 - 1. Discussion regarding the deployment and implementation of closed circuit security cameras.**

Any final action, decision or vote on a matter deliberated in Closed Session will be taken in an Open Meeting that is held in compliance with Texas Government Code Chapter 551. The Town Council reserves the right to convene in Closed Session as authorized by the Texas Government Code Section §551.001, Et. Seq. (Texas Open Meetings Act) on any item on its Open Meeting Agenda or to reconvene in a continuation of a Closed Meeting items noted above, in accordance with the Texas Open Meetings Act, including without limitation Sections §551.071-§551.085 of the Texas Open Meetings Act.

Executive Session convened at 7:29 P.M. to discuss Town security cameras.

Reconvened to Open Session at 7:38 P.M.

- 14. Discuss and consider possible action regarding the deployment and implementation of closed circuit security cameras.**

No action taken.

- 15. Adjournment.**

There being no further business to discuss, Mayor Kelly Thompson adjourned the meeting at 7:39 P.M.

Approved:



Penny Spikes
Town Secretary



Kelly R. Thompson
Mayor