

# TOWN OF WESTOVER HILLS

## MINUTES

**Town Council Meeting  
Tuesday, May 16, 2017**

**Present:**

Mayor Pro Tem Kelly Thompson  
Council Member Elliot Goldman  
Council Member Marcus Snyder  
Council Member Jack Koslow  
Council Member John Thompson III

**Staff Present:**

Joseph S. Portugal, Town Administrator  
Penny Spikes, Town Secretary  
David Burgess, Police Chief  
Tim Chambers, Public Works Director  
Jack Thompson, Community Development Director

**Absent**

Mayor Stephen L. Tatum

The meeting of the Town of Westover Hills Town Council commenced at 6:00 P.M. Tuesday, May 16 2017, at the Westover Hills Town Hall pursuant to written notice posted Friday, May 12, 2017.

### CALL TO ORDER

With a quorum of Town Council Members present, Mayor Pro Tem Kelly Thompson called the meeting to order at 6:00 P.M.

### CITIZEN'S FORUM

No residents addressed Council.

### PROCLAMATION

Mayor Pro Tem Kelly Thompson proclaimed the week of May 21-27, 2017 as Emergency Medical Services Week in the Town of Westover Hills.

#### 1. **CONSENT AGENDA**

##### **A. Minutes of the April 18, 2017 Regular Meeting.**

Item tabled until the May meeting.

#### 2. **Financial Statements: Review of the Town Financial Statements for March, 2017.**

Joseph S. Portugal, Town Administrator, presented the March financial report.

#### 3. **Receive A Report, Hold A Discussion And Give Staff Direction Regarding A Utility Rate Study.**

Item tabled until the June meeting.

**4. Receive a Report, Hold A Discussion And Give Staff Direction Regarding Engineering Services And CIP.**

Council discussed engaging the services of Walker Partners to engineer a new Capital Improvement Plan for the Town of Westover Hills.

Council Member Elliot Goldman made the motion, seconded by Council Member Marcus Snyder, to approve engaging the services of Walker Partners to design a Capital Improvement Plan for the Town of Westover Hills not to exceed \$50,000. The motion carried with Council Member John Thompson voting for the motion and Council Member Jack Koslow voting against.

**5. Receive A Report, Hold A Discussion And Give Staff Direction Regarding Street Signs.**

The decision was made to erect new signs at the intersections of Westover Road/Valley Ridge and Westover Terrace/Valley Ridge using the City of Fort Worth's font and adding the Town of Westover Hills' seal to obtain resident response.

**6. Receive A Report and Hold A Discussion Regarding Old Westover And New Westover Landscape Projects.**

Tim Chambers, Public Works Director, stated the water tap has been installed at the entrance to New Westover and Fowlkes & Norman are ready to begin.

Council approved \$8694 to install electric at the Old Westover entrance.

**7. ORDINANCES**

**A. Consider Adoption Of Ordinance No. 17-03, An Ordinance Of The Town Council Of The Town Of Westover Hills, Texas; Adopting An Amended Budget For The Fiscal Year Ending September 30, 2017, And Making Appropriations For The Several Departments For Said Year In Accordance With The Laws Of The State Of Texas; Providing A Severability Clause; And, Providing An Effective Date.**

Council Member John Thompson made the motion, seconded by Council Member Elliot Goldman, that Ordinance No. 17-03 be approved. The motion carried unanimously.

**B. Consider Adoption Of Ordinance No. 17-04, An Ordinance Of The Town Council Of The Town Of Westover Hills, Texas; Approving A Negotiated Settlement Between The Atmos Cities Steering Committee ("ACSC") And Atmos Energy Corp., Mid-Tex Division Regarding The Company's 2017 Rate Review Mechanism Filings; Declaring Existing Rates To Be Unreasonable; Adopting Tariffs That Reflect Rate Adjustments Consistent With The Negotiated Settlement; Finding The Rates To Be Set By The Settlement Tariffs To Be Just And Reasonable And In The Public Interest; Requiring Reconciliation And Rate Adjustments If Federal Income Tax Rates Change; Terminating The RPM Process For 2018 Pending Renegotiation Of RRM Terms And Conditions; Requiring The Company To Reimburse ACSC'S Reasonable Ratemaking Expenses; Determining That This Ordinance Was Passed In Accordance With The Requirements Of The Texas Open Meetings Act; Adopting A Savings Clause; Declaring An Effective Date; And Requiring Delivery Of This Ordinance To The Company And The ACSC's Legal Counsel.**

Council Member John Thompson made the motion, seconded by Council Member Marcus Snyder, that Ordinance No. 17-04 be approved. The motion carried unanimously.

**8. RESOLUTIONS**

- A. Consider Approval Of Resolution No. 17-07, A Resolution Of The Town Council Of The Town Of Westover Hills, Texas; Authorizing The Town Administrator To Execute An Interlocal Agreement With The Houston-Galveston Area Council (H-GAC).**

Council Member John Thompson made the motion, seconded by Council Member Marcus Snyder, that Resolution No. 17-07 be approved. The motion carried unanimously.

- B. Consider Approval of Resolution No. 17-08 A Resolution Of The Town Council Of The Town of Westover Hills, Texas, Authorizing The Town Administrator To Execute An Interlocal Agreement With The Texas Cooperative For Participation In The Local Government Purchasing Cooperative (BuyBoard).**

Council Member John Thompson made the motion, seconded by Council Member Marcus Snyder, that Resolution No. 17-08 be approved. The motion carried unanimously.

- C. Consider Approval Of Resolution No. 17-09, A Resolution Of The Town Council Of The Town Of Westover Hills, Texas; Authorizing The Town Administrator To Execute An Agreement For The Collection Of Taxes With The Tarrant County Tax Office.**

Council Member John Thompson made the motion, seconded by Council Member Marcus Snyder, that Resolution No. 17-09 be approved. The motion carried unanimously.

**9. TOWN COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS/OR REPORTS.**

No requests.

**10. CLOSED SESSION**

**Closed Session Pursuant To Chapter 551. Texas Local Government Code V.T.C.S. (Open Meetings Law), In Accordance With The Authority Contained In Section §551.071 Legal, Section §551.072 Real Estate, Section §551.074 Personnel And Section §551.076 Security Devices.**

- A. Legal - Under Texas Government Code, Section §551.071 And Rule 1.05 Professional Rules of Conduct.**
- B. Real Estate - Under Texas Government Code, Section §551.072.**
- C. Personnel - Under Texas Government Code, Section §551.074.**
- D. Deliberation Regarding Security Devices or Security Audits - Under Texas Government Code, Section §551.076.**

1. **Discussion Regarding The Deployment And Implementation Of Closed Circuit Security Cameras.**

Any final action, decision or vote on a matter deliberated in Closed Session will be taken in an Open Meeting that is held in compliance with Texas Government Code Chapter 551. The Town Council reserves the right to convene in Closed Session as authorized by the Texas Government Code Section §551.001, Et. Seq. (Texas Open Meetings Act) on any item on its Open Meeting Agenda or to reconvene in a continuation of a Closed Meeting items noted above, in accordance with the Texas Open Meetings Act, including without limitation Sections §551.071-§551.085 of the Texas Open Meetings Act.

Executive Session convened at 7:37 P.M. to discuss Town security cameras.

Reconvened to Open Session at 8:15 P.M.


11. **Discuss And Consider Possible Action Regarding The Deployment And Implementation Of Closed Circuit Security Cameras.**

Council Member John Thompson made the motion, seconded by Council Member Marcus Snyder, to authorize Chief Burgess to spend up to \$10,000 to research technology upgrades and enhance security at his discretion. The motion carried unanimously.

12. **Adjournment.**

There being no further business to discuss, Mayor Pro Tem Kelly Thompson adjourned the meeting at 8:16 P.M.

Approved:

  
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Penny Spikes  
Town Secretary

  
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Stephen L. Tatum  
Mayor