

TOWN OF WESTOVER HILLS

MINUTES

**Town Council Meeting
Tuesday, June 20, 2017**

Present:

Mayor Stephen L. Tatum
Mayor Pro Tem Kelly Thompson
Council Member Elliot Goldman
Council Member Marcus Snyder
Council Member Jack Koslow
Council Member John Thompson III

Staff Present:

Joseph S. Portugal, Town Administrator
Penny Spikes, Town Secretary
David Burgess, Police Chief
Tim Chambers, Public Works Director
Jack Thompson, Community Development Director

The meeting of the Town of Westover Hills Town Council commenced at 6:00 P.M. Tuesday, June 20, 2017, at the Westover Hills Town Hall pursuant to written notice posted Friday, June 16, 2017.

CALL TO ORDER

With a quorum of Town Council Members present, Mayor Stephen L. Tatum called the meeting to order at 6:00 P.M.

CITIZEN'S FORUM

No residents addressed Council.

1. Discussion Of Security Gates At Entrances To Westover Hills.

Joseph S. Portugal, Town Administrator, explained gating the Town of Westover Hills is not possible at this time due to the Texas Transportation Code, which states the public has the right to access all tax funded streets.

2. CONSENT AGENDA

A. Minutes of the April 18, 2017 Regular Meeting.

Council Member Elliot Goldman made the motion, seconded by Council Member Jack Koslow, that the minutes of the April 18, 2017, meeting be approved. The motion carried unanimously.

B. Minutes of the May 16, 2017 Regular Meeting.

Council Member Marcus Snyder made the motion, seconded by Council Member Elliot Goldman, that the minutes of the May 16, 2017, meeting be approved. The motion carried unanimously.

3. Financial Statements.

Paul Kelsey, BDO, stated all budget variances are due to timing differences and there were no surprises this month.

4. Receive A Report, Hold A Discussion And Give Staff Direction Regarding Street Signs.

Council directed the Town Administrator to contact Logo Tournament for a simplified version of the Town of Westover Hills' seal for the Town's new street signs.

5. Receive A Report, Hold A Discussion And Give Staff Direction Regarding Street Maintenance Due To Construction Activity.

Council Member Kelly Thompson stated he has received complaints from several residents regarding the amount of dirt and debris remaining on the streets after construction companies vacate work sites.

Joseph S. Portugal, Town Administrator, offered to draft an Ordinance to rectify the debris issue and present it to Council at the July meeting.

6. Receive A Report, Hold A Discussion And Give Staff Direction Regarding Old Westover And New Westover Landscape Projects.

Tim Chambers, Public Works Director, stated the electric for lighting is currently being installed at the Old Westover Entrance and Fowlkes & Norman is installing seasonal plants at the New Westover Entrance.

7. Receive A Report, Hold A Discussion And Give Staff Direction Regarding A Utility Rate Study.

Council Member Elliot Goldman made the motion, seconded by Council Member Kelly Thompson, to remove this item from the agenda. The motion carried unanimously.

8. ORDINANCES

- A. Consider Adoption Of Ordinance No. 17-05, An Ordinance Of The Town Council Of The Town Of Westover Hills, Texas; Amending And Replacing The Code Of Ordinances Of The Town Of Westover Hills, Chapter 4, Article 4.02, "Itinerant Vendor And Contractors"; With A New Article 4.02, "Peddlers, Solicitors, And Itinerant Merchants"; Regulating Home-To-Home Solicitation And Itinerant Merchants; Providing A Penalty By Fine Not To Exceed Five Hundred Dollars (\$500); Providing A Savings Clause; Repealing Conflicting Ordinances; And, Providing An Effective Date.**

Tabled until the July meeting.

- B. Consider Adoption Of Ordinance No. 17-06, An Ordinance Of The Town Council Of The Town Of Westover Hills, Texas; Establishing A New Article 3.09, "Right-Of-Way Management", Of Chapter 3, "Building Regulations" Of The Code Of Ordinances Of The Town Of Westover Hills, Texas; To Provide Uniform Rules And Regulations Governing The Construction And Use Of Public Rights-Of-Way In The Town;**

Setting Forth Findings And Purpose; Establishing Authority And Scope; Providing Definitions; Requiring Municipal Authorization For Use Of Public Rights-Of-Way; Providing For Permitting And Permit Fees For Installation Of Facilities In The Rights-Of-Way; Addressing The Rights And Obligations Of Certified Telecommunications Providers; Providing For The Administration, Enforcement, Construction Obligations And Conditions Of Occupancy Of Public Rights-Of-Way; Establishing Insurance Requirements; Providing For Indemnification; Establishing Governing Law; Prohibiting Unauthorized Use Of Public Rights-Of-Way; Establishing Violations And Penalties; Providing For Construction Permit Acceptance; Providing A Penalty Clause; Providing A Severability Clause; And, Providing An Effective Date.

Council Member John Thompson made the motion, seconded by Council Member Jack Koslow, that the Ordinance regulating the Town's rights-of-way be approved. The motion carried unanimously.

9. RESOLUTIONS

- A. Consider Approval Of Resolution No. 17-10, A Resolution Of The Town Council Of The Town Of Westover Hills, Texas; Authorizing The Town Administrator To Expend Funds For Electrical Service For Landscape Projects.**

Tabled until the July meeting.

10. TOWN COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS/OR REPORTS.

Council Member John Thompson would like agenda items 11 and 12 placed on the July agenda again.

11. CLOSED SESSION

Closed Session Pursuant To Chapter 551. Texas Local Government Code V.T.C.S. (Open Meetings Law), In Accordance With The Authority Contained In Section §551.071 Legal, Section §551.072 Real Estate, Section §551.074 Personnel And Section §551.076 Security Devices.

- A. Legal - Under Texas Government Code, Section §551.071 And Rule 1.05 Professional Rules of Conduct.**
- B. Real Estate - Under Texas Government Code, Section §551.072.**
- C. Personnel - Under Texas Government Code, Section §551.074.**
- D. Deliberation Regarding Security Devices or Security Audits - Under Texas Government Code, Section §551.076.**
 - 1. Discussion Regarding The Deployment And Implementation Of Closed Circuit Security Cameras.**

Any final action, decision or vote on a matter deliberated in Closed Session will be taken in an Open Meeting that is held in compliance with Texas Government Code Chapter 551. The Town Council reserves the right to convene in Closed Session as authorized by the Texas Government Code Section §551.001, Et. Seq. (Texas Open Meetings Act) on any

item on its Open Meeting Agenda or to reconvene in a continuation of a Closed Meeting items noted above, in accordance with the Texas Open Meetings Act, including without limitation Sections §551.071-§551.085 of the Texas Open Meetings Act.

Executive Session convened at 7:38 P.M. to discuss Town security cameras.

Reconvened to Open Session at 7:55 P.M.

12. Discuss And Consider Possible Action Regarding The Deployment And Implementation Of Closed Circuit Security Cameras.

No action taken.

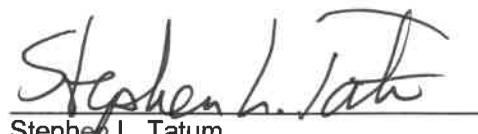
13. Adjournment.

There being no further business to discuss, Mayor Stephen L. Tatum adjourned the meeting at 7:56 P.M.

Approved:



Penny Spikes
Town Secretary



Stephen L. Tatum
Mayor