

TOWN OF WESTOVER HILLS

MINUTES

Special Town Council Meeting Tuesday, February 21, 2017

Present:

Mayor Stephen L. Tatum
Mayor Pro Tem Kelly Thompson
Council Member John Thompson III
Council Member Marcus Snyder
Council Member Jack Koslow
Council Member Elliot Goldman

Staff Present:

Joseph S. Portugal, Town Administrator
Penny Spikes, Town Secretary
David Burgess, Police Chief
Tim Chambers, Public Works Director
Jack Thompson, Community Development Director

The meeting of the Town of Westover Hills Town Council commenced at 6:00 P.M. Tuesday, February 21 2017, at the Westover Hills Town Hall pursuant to written notice posted Friday, February 17, 2017.

1. Call To Order.

With a quorum of Town Council Members present, Mayor Stephen L. Tatum called the meeting to order at 6:00 P.M.

2. Consider approval of the minutes of the Town Council Meeting of October 18, 2016.

Council Member Kelly Thompson made the motion, seconded by Council Member Jack Koslow, that the minutes of the October 18, 2016, meeting be approved. The motion carried unanimously.

3. Consider approval of the minutes of the Town Council Special Meeting of December 6, 2016.

Council Member John Thompson made the motion, seconded by Council Member Marcus Snyder, that the minutes of the December 6, 2016, meeting be approved as amended. The motion carried unanimously.

4. Review of the Town Financial Statements for November and December, 2016, and January 2017.

Paul Kelsey, BDO, stated the garbage revenue is trending higher than budget and police salaries are 7% better than budget. All other line items are consistent with the budget.

5. Presentation of Tarrant County 911 Excellence Award to Telecommunicator Alicia Brady.

Tina Chaffin, Tarrant County 911, presented Telecommunicator Alicia Brady with Tarrant County Life Saving Award recognizing her assistance with a missing/suicidal person in Fort Worth.

6. Receive the annual financial audit report for Fiscal Year ending September 30, 2016.

Donna Mayes, CPA, Rylander, Clay and Opitz, briefed the Council on the completed Fiscal Year 2016 audit for the General Fund and the Water Fund. Ms. Mayes explained that she had previously met with Town management and the Finance Committee to review the FY16 audit draft.

7. Review the Town Quarterly Financial Report for Fiscal Quarter ending December 31, 2016.

Joseph S. Portugal, Town Administrator, presented the Quarterly Financial Report. There were no questions from Council.

8. Citizens Forum.

No residents addressed Council.

9. Discuss and consider approval of an ordinance relating to the establishment of ambulance service standard and the continuance of EMS services by MedStar for the Town of Westover Hills as approved by the AMAA Board of Directors on December 14, 2016.

Chief David Burgess stated the proposed ordinance updates and revises the Town's current operating agreement with MedStar for EMS services.

Council Member John Thompson made the motion, seconded by Council Member Marcus Snyder, to approve Ordinance No. 17-01 approving a Uniform EMS Ordinance and Restated Interlocal Cooperative Agreement with the Area Metropolitan Ambulance Authority (MedStar). The motion carried unanimously.

10. Review of concepts for new entry landscaping in New Westover.

Richard Hartman, The Plant People, presented the landscaping design options for the entrances to New and Old Westover. Both designs included new plants, irrigation systems and lighting. The total cost estimate for both designs is \$62,237 and the annual maintenance for both entrance areas would be \$7,800.

11. TOWN COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS AND/OR REPORTS.

No requests.

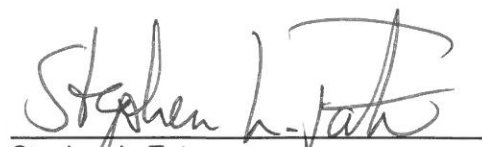
12. Adjournment.

There being no further business to discuss, Mayor Stephen L. Tatum adjourned the meeting at 7:15 P.M.

Approved:



Penny Spikes
Town Secretary



Stephen L. Tatum
Mayor