

# TOWN OF WESTOVER HILLS

## MINUTES

**Town Council Meeting  
Tuesday, October 18, 2016**

**Present:**

Mayor Pro Tem Kelly Thompson  
Council Member John Thompson III  
Council Member Marcus Snyder  
Council Member Elliot Goldman

**Absent:**

Mayor Stephen L. Tatum  
Council Member Jack Koslow

**Staff Present:**

Lyle Dresher, Town Administrator  
Penny Spikes, Town Secretary  
David Burgess, Police Chief  
Tim Chambers, Public Works Director  
Jack Thompson, Chief Building Official

The meeting of the Town of Westover Hills Town Council commenced at 6:00 P.M. Tuesday, October 18, 2016, at the Westover Hills Town Hall pursuant to written notice posted Friday, October 14, 2016.

**1. Call To Order.**

With a quorum of Town Council Members present, Mayor Pro Tem Kelly Thompson called the meeting to order at 6:00 P.M.

**2. Consider approval of the minutes of the Town Council Meeting of September 20, 2016.**

Council Member John Thompson made the motion, seconded by Council Member Marcus Snyder, that the minutes of the September 20, 2016, meeting be approved. The motion carried unanimously.

**3. Review of the Town Financial Statements for September, 2016.**

Paul Kelsey, BDO, stated the September financials will remain in draft form until the FY2016 audit has been completed. Mr. Kelsey advised he is meeting with the RCO auditors next week and everything is on schedule to close out the FY2016.

**4. Review Town Quarterly Financial Report for Fiscal Quarter ending September 30, 2016.**

Lyle Dresher, Town Administrator, presented the quarterly report and stated as of September 30, 2016, that the ending balance in the TexPool General Fund was \$37,521 and the ending balance in the TexPool Water Fund was \$642,957.

**5. Citizens Forum.**

No residents addressed Council.

6. **Variance – 6125 Westover Drive: Discuss and consider a Resolution approving variances to the Town’s Code of Ordinances, Chapter 3, Article 3, Building Regulations, (1) to allow the construction of a 3-door front facing garage, opening onto Deepdale Drive, and (2) to allow the construction of a 6-foot in height ornamental iron fence with 8’3” in height brick columns and 10’ in height ornamental iron gate located within the building setback line on Deepdale Drive at 6125 Westover Drive.**

Jack Thompson, Chief Building Official, explained that Bo and Sheridan French, owners at 6125 Westover Drive, are requesting permission to construct three front facing garage doors that open upon Deepdale Drive and to construct a 6’ ornamental iron fence with 8’3” high brick columns and a 10’ ornamental iron gate within the building setback line from Deepdale Drive. Thirty five surrounding residents were sent notice of variance letters.

Council Member John Thompson made the motion, seconded by Council Member Marcus Snyder, to approve Resolution 2016-15 granting the variances to construct (1) a 3-door front facing garage, opening onto Deepdale Drive, and (2) to construct a 6-foot in height ornamental iron fence with 8’3” in height brick columns and 10’ in height ornamental iron gate located within the building setback line on Deepdale Drive at 6125 Westover Drive. The motion carried unanimously.

7. **Consider approval of a Resolution designating *The Commercial Recorder* as the Official Newspaper for the Town of Westover Hills for Fiscal Year 2017.**

Lyle Dresher, Town Administrator, explained that Local Government Code Chapter 52 requires municipalities to designate an official newspaper as soon as practicable at the beginning of each fiscal year. *The Commercial Recorder* is generally circulated and provides public notice relating to the Town’s business at a reasonable cost.

Council Member Marcus Snyder made the motion, seconded by Council Member John Thompson, to approve Resolution 2016-16, designating *The Commercial Recorder* as the official Town newspaper. The motion carried unanimously.

8. **Update – Old Westover Pavement Sealing.**

Tim Chambers, Public Works Director, stated work is still progressing on the street edges of Old Westover and should be completed this week.

9. **Update –Landscape of Entries.**

Arianna Rojo, ASLA, Fowlkes, Norman & Associates, presented several landscaping design options for the entrances to Westover Hills. Ms. Rojo agreed to email the landscaping design options to the Town Council in order to obtain resident feedback prior to having further Council discussions.

10. **Update –Police Compensation.**

David Burgess, Police Chief, postponed his discussion of police compensation until the executive session.

11. **November and December, 2016 Town Council Meeting Dates: Discuss and consider action to amend the Town Council Meeting dates for November and December, 2016 by rescheduling and combining the November and December meetings to the first Tuesday, December 6, 2016, 6:00 P.M. as the remaining scheduled Town Council Meeting for 2016.**

It was agreed to combine the November and December, 2016 Town Council Meetings to the first Tuesday, December 6, 2016, at 6:00 P.M.

**ADJOURN TO EXECUTIVE SESSION**

- A. Pursuant to Section 551.074 and 551.076 of the Texas Government Code, the Town Council will conduct a closed session in reference to Agenda Item 8, Updates, Police Compensation, to discuss police personnel compensation and security. Executive Session convened at 6:39 P.M.**
- B. Reconvene to Open Regular Session.** Reconvened to Open Session at 7:02 P.M.

**Take any action, if necessary, resulting from Executive Session Item.** No action taken.

**12. TOWN COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS AND/OR REPORTS.**

No requests.

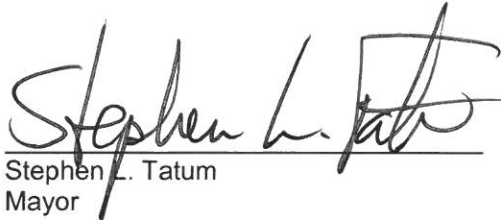
**13. Adjournment.**

There being no further business to discuss, Mayor Pro Tem Kelly Thompson adjourned the meeting at 7:03 P.M.

Approved:



Penny Spikes  
Town Secretary



Stephen L. Tatum  
Mayor