

## TOWN OF WESTOVER HILLS

### MINUTES

**Town Council Meeting  
Tuesday, June 21, 2016**

**Present:**

Mayor Pro Tem Kelly Thompson  
Council Member Marcus Snyder  
Council Member Jack Koslow  
Council Member Elliot Goldman

**Staff Present:**

Lyle Dresher, Town Administrator  
Penny Spikes, Town Secretary  
David Burgess, Police Chief  
Tim Chambers, Public Works Director

**Absent:**

Mayor Stephen L. Tatum  
Council Member John Thompson III  
Jack Thompson, Chief Building Official

The meeting of the Town of Westover Hills Town Council commenced at 6:07 P.M. Tuesday, June 21, 2016, at the Westover Hills Town Hall pursuant to written notice posted Friday, June 17, 2016.

**1. Call To Order.**

With a quorum of Town Council Members present, Mayor Pro Tem Kelly Thompson called the meeting to order at 6:07 P.M.

**2. Consider approval of the minutes of the minutes of the Town Council Meeting of May 17, 2016.**

Item tabled until July Town Council Meeting.

**3. Consider approval of the minutes of the Special Town Council Meeting of May 20, 2016.**

Council Member Jack Koslow made the motion, seconded by Council Member Marcus Snyder, that the minutes of the March 30, 2016, Special meeting be approved. The motion carried unanimously.

**4. Review of the Town Financial Statements for May, 2016.**

Paul Kelsey, BDO, was unable to attend Town Council Meeting. No discussion.

**5. CITIZENS FORUM: The opportunity for citizens to address the Town Council on any non-agenda item (limit of 5 minutes per person). In accordance with the TX Open Meetings Act, the Town Council cannot discuss a non-agenda item at this time.**

No residents addressed the Town Council.

**6. Request for Water Main Improvements on Westover Road (amended from December 2015 request): Receive and discuss a request from Mr. Geoffrey Raynor, 10 Westover Road, for**

**the replacement and upgrade of approximately 780 linear feet of existing 6-inch water main along Westover Road.**

Lyle Dresher, Town Administrator, recapped Mr. Geoffrey Raynor's request to upgrade 780 linear feet of existing 6-inch diameter water main to a 12-inch diameter along Westover Road. Mr. Raynor would like the Town to design and construct the water main project and Mr. Raynor will reimburse the Town for all project costs.

Mr. Dresher explained that a Town project would require engineered plans and specifications and the obtaining of competitive bids. The Town Council suggested that Mr. Dresher obtain a preliminary cost estimate for the project and draft a development agreement for the next Council meeting.

- 7. Change Orders to Reliable Paving, Inc. contract: Review and consider approval of a Resolution approving Change Orders 1 and 2 to a contract with Reliable Paving Inc., relating to the Deepdale Drive reconstruction and Valley Ridge Road and Westover Terrace storm drain improvements project.**

Lyle Dresher, Town Administrator, explained the Town is adding six new inlets to the overlay project of Deepdale Drive, Westover Terrace and Valley Ridge Road. The total additional cost for the additional inlets is \$73,740, increasing the total contract to \$450,966.00.

Council Member Marcus Snyder made the motion, seconded by Council Member Jack Koslow, to approve Resolution No. 2016-09 approving Change Orders 1 and 2 to the contract with Reliable Paving Inc. increasing the contract amount to \$450,966.00. The motion carried unanimously.

- 8. Property Tax Appraisals: Discuss and consider approval of a Resolution urging the Tarrant Appraisal District to exhibit fair and equitable treatment of property taxpayers in the Town of Westover Hills.**

Lyle Dresher, Town Administrator, presented an updated Resolution urging the Tarrant Appraisal District to exhibit fair treatment to all property taxpayers in the Town of Westover Hills. Council Member Elliot Goldman expressed his disapproval of the entire concept. Council Member Jack Koslow stated the Town should send out letters educating residents on their options regarding protesting property values. Council Member Marcus Snyder believes the Resolution should be passed and sent to the Tarrant Appraisal District to benefit the residents.

Council Member Jack Koslow made the motion, seconded by Council Member Marcus Snyder, to table the Resolution until the next Council Meeting. The motion passed unanimously.

- 9. Update on current Capital Improvement Projects and Gantt Chart.**

Tim Chambers, Public Works Director, stated the Old Westover milling will be complete this Thursday and the overlay should be complete next week.

- 10. Update on Town Security Camera project.**

Lyle Dresher, Town Administrator, stated that the security camera located on Indian Creek is up and running and may be viewed at the Police Department, and that the remaining five cameras will be fully operational by the end of this week. The masonry construction on the camera pillars will begin later in the week.

**11. FY 2017 Annual Budget: Review preliminary FY 2017 tax rates, revenues, expenditures, and budget calendar.**

Lyle Dresher, Town Administrator, stated the preliminary tax values as of May 30, 2016 are up 9% over current year mainly due to new construction in the Town and overall much higher property appraisals. The Operational budgets are expected to remain fairly stable and will be presented in the same format as last year.

**12. TOWN COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS AND/OR REPORTS.**


The Town Council requested a preliminary budget and Public Works vehicle inventory ten days prior to the next Council Meeting.

**13. Adjournment.**

There being no further business to discuss, Mayor Pro Tem Kelly Thompson adjourned the meeting at 7:15 P.M.

Approved:

  
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Penny Spikes  
Town Secretary

  
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Stephen L. Tatum  
Mayor