

TOWN OF WESTOVER HILLS

MINUTES

**Town Council Meeting
Tuesday, May 19, 2015**

Present:

Mayor Pro Tem Kelly Thompson
Council Member John Thompson III
Council Member Marcus Snyder
Council Member Elliot Goldman
Council Member Jack Koslow

Absent:

Mayor Stephen L. Tatum

Staff Present:

Lyle Dresher, Town Administrator
Penny Spikes, Town Secretary
David Burgess, Police Chief
Tim Chambers, Public Works Director
Stan Lowry, Town Attorney

Absent:

Randy McKee, Building Official

The meeting of the Town of Westover Hills Town Council commenced at 6:00 p.m. Tuesday, May 19, 2015, at the Westover Hills Town Hall pursuant to written notice posted Friday, May 15, 2015.

1. Call To Order.

With a quorum of Town Council Members present, Mayor Pro Tem Kelly Thompson called the meeting to order at 6:00 p.m.

2. Consider approval of the minutes for the Town Council Meeting of April 21, 2015.

Council Member Jack Koslow made the motion, seconded by Council Member John Thompson, that the minutes of the April 21, 2015, meeting be approved. The motion carried unanimously.

3. Review of the Financial Statements for April 2015.

Paul Kelsey, CPA, BDO, reviewed the financial statements for the month of April. Mr. Kelsey noted the cash balances exceed budget by approximately \$260,000.00 and \$278,000.00 for the General Fund and Water Fund, respectively, due primarily to the timing of capital project expenditures. There were no questions from Council.

Mayor Pro Tem Kelly Thompson invited Mr. Kevin Stadtler, property owner at 40 Valley Ridge Road, to address Council regarding his property to be discussed in the upcoming Executive Session. Mr. Stadtler voiced his concerns regarding the defective condition of

Valley Ridge Road and the need to address the damages created by the neglected roadway. Mr. Stadtler would like to see the process of residents being added to the Council agenda made easier and open records requests answered more efficiently by staff.

4. ADJOURN TO EXECUTIVE SESSION

- A. Pursuant to Section 551.071(2) of the Texas Government Code, the Town Council will conduct a closed session to seek legal advice from its Attorney regarding properties located at 40 Valley Ridge Road and 50 Valley Ridge Road.**
- B. Take any and all action regarding Item 4 A. if necessary.**
- C. Reconvene to Open Regular Session.**

Council Member John Thompson made a motion, seconded by Council Member Jack Koslow, that a committee consisting of Council Members Marcus Snyder and John Thompson be appointed to retain a consulting engineering firm to prepare a Scope of Work to analyze and assess the condition of Valley Ridge Road pavement and Town utilities and prepare a report thereon in the general area of 38 to 44 Valley Ridge Road. Motion carried unanimously.

5. Discuss and consider approval of a Resolution approving a negotiated settlement between the Atmos Cities Steering Committee and Atmos Energy Corporation, Mid-Tex Division regarding the Company's 2014 and 2015 rate filings.

Lyle Dresher, Town Administrator, recommended Council approve Resolution No. 2015-04 approving the settlement between Atmos Steering Committee of Cities and Atmos Energy Corporation. The Resolution approves the compromise settlement agreement approving an increase in Atmos revenues by \$65.7 million for the Mid-Tex Rate Division effective June 1, 2015. The approval resolves both the 2014 and 2015 Rate Review Mechanism filings and implements the rate change.

Council Member John Thompson made the motion, seconded by Council Member Elliot Goldman, that Resolution No. 2015-04 approving the settlement between Atmos Steering Committee of Cities and Atmos Energy Corporation, be approved. The motion carried unanimously.

6. Discuss and consider approval of a Resolution approving an agreement for delinquent tax collection services with Linebarger Goggan Blair & Sampson, LLP, Fort Worth, TX.

Lyle Dresher, Town Administrator, explained the Resolution approves a contract with Linebarger, Goggan Blair & Sampson LLP to represent and provide delinquent tax collection services for the Town of Westover Hills as well as provides for the establishment of collection fees that may be charged by the firm to pay for collection efforts on behalf of the Town of Westover Hills. Mr. Dresher stated the Tax Code requires that fees collected must be established by resolution of the taxing entity.

Mr. Glen Lewis, representative of Linebarger Goggan Blair & Sampson LLP, explained to Council the fees, which are 20% of the delinquent tax amount, are collected through the litigation process and paid by the delinquent taxpayer to the taxing entity. The taxing entity, in turn, reimburses the tax attorney the 20% collection fee.

Council Member Marcus Snyder made the motion, seconded by Council Member John Thompson, that Resolution No. 2015-05 approving a contract for delinquent tax collection services for a one year term. The motion carried unanimously.

7. Receive report/update on the security camera system for Town entry locations.


Council Member John Thompson stated he has been in contact with Schneider Electric and Schneider Electric is currently researching optimal camera locations and angles based on traffic flow. Camera housings of stone or brick to lodge the cameras and equipment are being considered rather than the poles suggested in the initial RFP. Council Member Thompson believes the newly designed entranceway-type concept will be more visually appealing than the camera poles first discussed. There will be additional cost for the design and construction of the stone housings.

Schneider Electric is in the process of designing and constructing the inner metal housings for the cameras and equipment. The boxes should be complete in approximately two weeks. At that time the Camera Design Committee will evaluate the best design to camouflage the metal boxes. The housings may be consistent throughout Town or residents may be able to choose their own design. Final decisions will be made at the Camera Design Committee meeting. An actual cost estimate on the project will be available within two months.

8. Adjourn.

There being no further business to discuss, Mayor Pro Tem Kelly Thompson adjourned the meeting at 7:52 p.m.

Approved:



Penny Spikes
Town Secretary



Stephen L. Tatum
Mayor