

# TOWN OF WESTOVER HILLS

## MINUTES

**Town Council Meeting  
Tuesday, February 17, 2015**

**Present:**

Mayor Stephen L. Tatum  
Mayor Pro Tem Kelly Thompson  
Council Member John Thompson III  
Council Member Marcus Snyder  
Council Member Elliot Goldman

**Absent:**

Council Member Jack Koslow

**Staff Present:**

Lyle Dresher, Town Administrator  
Penny Spikes, Town Secretary  
David Burgess, Police Chief  
Tim Chambers, Public Works Director  
Randy McKee, Building Official

The meeting of the Town of Westover Hills Town Council was held commencing at 4:30 p.m. on Tuesday, February 17, 2015, at the Westover Hills Town Hall pursuant to written notice posted Friday, February 13, 2015.

**1. Call To Order.**

With a quorum of Town Council Members present, Mayor Tatum called the meeting to order at 4:40 p.m.

**2. Consider approval of the minutes for the Town Council Meeting of January 20, 2015.**

Council Member Elliot Goldman made the motion, seconded by Council Member Kelly Thompson, that the minutes of the January 20, 2015, meeting be approved as amended. The motion carried unanimously.

**3. Review of the Financial Statements for January 2015.**

Paul Kelsey, CPA, BDO, reviewed the financial statements for the month of January. Mr. Kelsey updated Council on the new water accrual calculations. With the data provided by the City of Fort Worth, Mr. Kelsey will be able to better formulate the max day/max hour usages and provide better estimates for the monthly reports.

**4. Discuss and consider approval of a Resolution approving a variance to the Town's use of buildings and structures ordinance relating to the construction of a cedar-capped privacy fence replacing the existing chain link fence along the rear property line and allowing the**

**wooden fence height of eight (8) feet, exceeding lowed height of a maximum of six (6) feet, at 5843 Merrymount Road.**

Randy McKee, Building Official, introduced the variance request of Ms. Tina McMackin, property owner at 5843 Merrymount Road. Ms. McMackin requested a variance to replace an existing chain link fence along the side and rear yard boundaries of the property with a new eight foot cedar-capped wooden privacy fence along the rear of the property and a new six and one half feet cedar-capped wooden privacy fence along both side yards.

Randy McKee stated he had received eight letters in opposition of the variance request. Resident Lisa Diffley, of 2211 Spanish Trail, who submitted one of the opposition letters, addressed Council with her concerns with the proposed wooden privacy fence construction. Mrs. Diffley stated she is not opposed to wooden fences in general, but in this situation where immediate neighbors are opposed to the request, she would take the side of the opposition.

Resident Lewis Meekins, of 5839 Merrymount Road, also spoke of his objection to the variance request. Mr. Meekins stated that home owners should stay within the provisions of the 2009 ordinance prohibiting wooden fences and fence heights exceeding six and one half feet in height.

Council Member John Thompson made the motion, seconded by Council Member Marcus Snyder, that Resolution 2015-02 granting permission to construct an eight foot wooden fence along the rear property boundary and a six and one half foot fence along both side yards, be denied. The motion carried unanimously.

**5. Receive a report and discuss the results of the Westover Hills Citizen Survey from Ray Turco.**

Ray Turco, Raymond Turco & Associates, presented the survey results to Council and staff. Of the 277 surveys mailed, 104 (or 38%), were returned which far exceeds the average mail survey response of 10 to 15% in other communities.

Survey results indicate support for the Town to address the most critical infrastructure needs (reconstruction/overlay of Deepdale Drive and Valley Ridge Road and the replacement of the 75-year old water and sewer mains) and the repair and restoration of Town Hall. Citizens were also supportive of financing these critical projects through issuance of long-term debt.

Mr. Turco will be providing a written summation of the survey results to Council and staff with a few weeks. The Council suggested that a letter be sent from the Town to the residents noting the critical issues that were supported by respondents as well as posting the survey summary on the Town's website.

**6. Review and consider approval of an Ordinance amending the Town of Westover Hills Ordinance No. 00-2, adopting the City of Fort Worth Drought Contingency & Emergency Water Management Plan dated May 2014 pursuant to the requirements of the Agreement for Water Service between the Town of Westover Hills and the City of Fort Worth approved July 20, 2010.**

Tim Chambers, Public Works Director, explained that member cities are required to adopt the Fort Worth Drought Contingency and Emergency Water Management Plan when it is amended by the City of Fort Worth. The new plan dated May 2014 establishes certain conservation

measures including, but not limited to, drought trigger conditions and actions to be taken by the Town and its residents during periods of defined drought conditions.

Council Member John Thompson made the motion, seconded by Council Member Kelly Thompson, that the Ordinance adopting the City of Fort Worth Drought Contingency & Emergency Water Management Plan be approved. The motion carried unanimously.

**7. Review and consider approval of an Ordinance amending the Town of Westover Hills ordinance regulating Itinerant Vendors and Contractors adopted February 20, 1975.**

Item was inadvertently included on the agenda and was not discussed or considered.


**8. Receive update from Council Member Jack Koslow pertaining to the renovation/restoration of the Town Hall.**

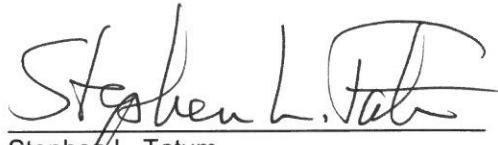
Agenda item was tabled until the March Council Meeting due to Council Member Jack Koslow not being in attendance.

**9. Adjournment.**

There being no further business to discuss, Mayor Tatum adjourned the meeting at 5:48 p.m.

Approved:

  
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Penny Spikes  
Town Secretary

  
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Stephen L. Tatum  
Mayor