

TOWN OF WESTOVER HILLS
MINUTES

Town Council Meeting
Tuesday, September 16, 2014
Westover Hills Town Hall

Present:

Mayor Stephen L. Tatum
Mayor Pro Tem Kelly Thompson
Council Member Marcus Snyder
Council Member Elliot Goldman
Council Member Jack Koslow
Council Member John Thompson III

Staff Present:

Penny Spikes, Town Secretary
David Burgess, Police Chief
Tim Chambers, Public Works Director
Randy McKee, Building Official

The meeting of the Town of Westover Hills Town Council was held commencing at 6:00 p.m. on Tuesday, August 19, 2014, at the Westover Hills Town Hall pursuant to written notice posted on Friday, August 15, 2014.

1. **Call To Order.**

With a quorum of Town Council Members present, Mayor Stephen Tatum called the meeting to order at 6:01 p.m.

2. **Consider approval of the minutes for the Town Council Meeting of August 19, 2014.**

Council Member Jack Koslow made the motion, seconded by Council Member Marcus Snyder, that the minutes of the August 19, 2014, meeting be approved. The motion carried unanimously.

3. **Review of the Financial Statements for August 2014.**

Paul Kelsey, BDO Town Accountant, was unable to attend the Council meeting. Any discussion was postponed until the next meeting when Mr. Kelsey would be in attendance to answer questions.

4. **Discuss and consider approval of a Resolution approving two variances to the Town's Use of Buildings and Structures Ordinance relating to the construction of a retaining wall, 3 feet in height, located approximately 10 feet from the rear property line and within the 20-foot rear yard setback and a retaining wall, 3 feet in height, located approximately 10 feet from the side property line with an additional retaining wall adjacent to the pool structure in excess of 3 feet in height located approximately 13 feet from the side property line, both within the 15-foot side yard setback at 1409 Arles Court. Owner/applicant: John Millett. (Both variances tabled at the August 19, 2014 Town Council Meeting)**

Randy McKee, Building Official, presented the variance request to construct a retaining wall 3 feet in height in the rear 20-foot setback and a retaining wall 3 feet in height located on the northeast side of the property at 2213 Canterbury Drive. Mr. Millet, the owner of the property stated he had revised the original plans to accommodate the roots of his southern neighbor's, Mrs. Georgia Vandervoort, live oak tree. Mrs. Vandervoort of 1416 Westover Lane addressed Council and maintained her objection to the variance request.

Council Member Elliot Goldman made the motion, seconded by Council Member John Thompson, that Resolution No. 2014-08 be approved to allow construction of a 3 foot retaining wall in the rear setback and a 3 foot retaining wall in the northeast setback be approved. The motion carried unanimously.

- 5. Discuss and consider approval of a Resolution approving a variance to the Town's Use of Buildings and Structures Ordinance relating to the construction and installation of a 5 foot in height wrought iron fence along Shady Oaks Lane that will extend beyond front building line at 1300 Shady Oaks Lane. Owner/applicant: Paul Dorman.**

Randy McKee, Building Official, introduced the request to construct a 5 foot wrought iron fence in the front of the property that extends beyond the building line at 1300 Shady Oaks Lane. Mr. McKee indicated he received no letters in opposition of the proposal.

Council Member John Thompson made the motion, seconded by Council Member Marcus Snyder, that Resolution No. 2014-09 be approved to construct a wrought iron fence extending beyond the front building line of 1300 Shady Oaks Lane. The motion carried unanimously.

- 6. Conduct a Public Hearing on the proposed Town of Westover Hills Annual Operating Budget Fiscal Year 2014-2015 and consider an ordinance adopting said annual operating budget for FY 2014-2015.**

Mayor Stephen Tatum called to order the Public Hearing at 6:46 p.m. to propose the Town of Westover Hills Fiscal Year 2014-2015 Operating Budget and consider an ordinance adopting the operating budget.

Council Member Kelly Thompson presented the operating budget and discussed each departments' expenditures, CAPEX projects and the necessary reserve accounts. As budgeted, the Town expects to run a deficit of \$550,000 after completing all CAPEX projects, although the budget can be amended later if the need arises.

Council Member John Thompson made the motion, seconded by Council Member Jack Koslow, to approve Ordinance No 14-02 approving the Town of Westover Hills Annual Operating Budget Fiscal Year 2014-2015. The motion carried unanimously.

- 7. Discuss and consider approval of an Ordinance levying taxes to be assessed on all taxable properties within the Town Limits of the Town of Westover Hills, Texas for the Tax Year 2014 (Fiscal Year 2014-2015).**

Mayor Stephen Tatum stated the Town of Westover Hills shall levy taxes on each \$100 of taxable valuation on all taxable property within the Town Limits to be assessed and collected by the Tarrant County Tax Assessor for the Tax Year 2014 at a rate of \$0.347400. This tax rate will increase by 1.71 percent, or \$30,802, the taxes for maintenance and operations compared to last year's tax rate.

Council Member John Thompson made the motion, seconded by Council Member Kelly Thompson, to approve Ordinance No. 14-03 levying a tax rate of \$0.347400. The motion carried unanimously.

8. Review and consider approval of an Ordinance regulating stop and yield intersections and parking within the Town of Westover Hills (Item tabled from the July 15, 2014 and August 19, 2014 Town Council Meetings).


Chief Burgess presented the revised Traffic Ordinance to Council that is necessary for the placement of intersection stop signs and speed limit signs in the Town of Westover Hills.

Council Member John Thompson made the motion, seconded by Council Member Marcus Snyder, to approve Ordinance No. 14-04. The motion carried unanimously.

9. Adjournment.

There being no further business to discuss, Mayor Stephen Tatum adjourned the meeting at 8:02 p.m.

Approved:



Penny Spikes
Town Secretary



Stephen L. Tatum
Mayor