



ACCOUNTANT'S COMPILATION REPORT

To the Town Council
Town of Westover Hills, Texas

We have compiled the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of the Town of Westover Hills, Texas (the "Town") as of October 31, 2013 and for the month then ended, which collectively comprise the Town's basic financial statements as listed in the table of contents. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

The management of the Town is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements. During our compilation, we did become aware of departures from accounting principles generally accepted in the United States of America that is described in the following paragraph.

The financial statements compiled by us confirm to the format requested by management of the Town. This format includes certain information that is not required by generally accepted accounting principles, and it excludes other information that is required by generally accepted accounting principles. The differences in content and format of these compiled financial statements compared with those required by generally accepted accounting principles and by the Governmental Accounting Standards Board is significant. In addition, management has elected to omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted financial statement information and disclosures were included in the financial statements, they might influence the user's conclusions about the Town's financial position, results of activities, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

We are not independent with respect to the Town.

Fort Worth, Texas
December 2, 2013

**Town of Westover Hills
Financial Statements
October 31, 2013**

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Tentative Draft

**Town of Westover Hills
General Fund
BALANCE SHEETS
October 31, 2013**

	Comments Reference	Actual Current Month 10/31/13	Actual Prior Month 9/30/13	Budget Current Month 10/31/13	Actual Prior Year End 9/30/13
<u>Assets</u>					
Checking	1	\$ 104,392	\$ 36,442	\$ 22,969	\$ 36,442
Cash on Hand		-	-	75	-
Tex Pool		881,806	1,031,742	913,437	1,031,742
Petty Cash		2,237	1,242	668	1,242
Total Cash		<u>988,435</u>	<u>1,069,426</u>	<u>937,149</u>	<u>1,069,426</u>
Accounts Receivable-Franchise Fees	2	-	62,624	-	62,624
Accounts Receivable-Property Taxes		1,746,492	5,407	1,727,982	5,407
Accounts Receivable-Garbage		4,638	9,821	8,904	9,821
Accounts Receivable-Alarms		3,359	3,781	5,716	3,781
Prepaid Expenses		40,462	-	33,749	-
Due From Water Fund		5,349	-	-	-
Total Assets		<u>\$ 2,788,735</u>	<u>\$ 1,151,059</u>	<u>\$ 2,713,500</u>	<u>\$ 1,151,059</u>
<u>Liabilities</u>					
Accounts Payable	3	\$ -	\$ 23,928	\$ 34,710	\$ 23,928
Accrued Payroll Taxes		6,367	5,482	8,306	5,482
Accrued Salaries		54,610	35,222	57,280	35,222
Sales Tax Payable		713	1,939	1,172	1,939
Due To Water Fund		-	-	-	-
Deferred Revenue		1,746,492	5,407	1,727,982	5,407
Total Liabilities		<u>1,808,182</u>	<u>71,978</u>	<u>1,829,450</u>	<u>71,978</u>
<u>Reserves/Balances</u>					
Surplus General Fund, Beginning of Year		1,079,081	1,165,160	986,960	1,165,160
Net Income-YTD, Through Prior Month		-	5,751	-	(86,079)
Net Income, Current Month		(98,528)	(91,830)	(102,910)	-
Total Net Income		<u>(98,528)</u>	<u>(86,079)</u>	<u>(102,910)</u>	<u>(86,079)</u>
Total Reserves/Balances		<u>980,553</u>	<u>1,079,081</u>	<u>884,050</u>	<u>1,079,081</u>
Total Liabilities & Balances		<u>\$ 2,788,735</u>	<u>\$ 1,151,059</u>	<u>\$ 2,713,500</u>	<u>\$ 1,151,059</u>

Tentative Draft

**Town of Westover Hills
General Fund
INCOME STATEMENTS
For the Month Ending October 31, 2013**

	Comments Reference	Current Period			Year to Date			Annual Budget
		Actual	Budget	Variance	Actual	Budget	Variance	
Revenues								
Ad Valorem Tax		\$ 40,341	\$ 53,443	\$ (13,102)	\$ 40,341	\$ 53,443	\$ (13,102)	\$ 1,783,925
Franchise fees		-	-	-	-	-	-	100,000
Building Permits		1,299	5,833	(4,534)	1,299	5,833	(4,534)	70,000
Court Fines		1,731	2,500	(769)	1,731	2,500	(769)	30,000
Garbage		3,798	4,167	(369)	3,798	4,167	(369)	50,000
Alarm Fees		2,932	2,675	257	2,932	2,675	257	32,100
Interest Income		65	100	(35)	65	100	(35)	1,200
Miscellaneous Revenue		25	-	25	25	-	25	-
Sale of Assets		-	333	(333)	-	333	(333)	4,000
Donations		1,380	-	1,380	1,380	-	1,380	-
Reimbursement from Water Fund		4,000	4,000	-	4,000	4,000	-	48,000
Total General Revenues		55,571	73,051	(17,480)	55,571	73,051	(17,480)	2,119,225
Expenditures								
Dept: 12 Administration								
Personnel Expenditures	4	4,479	11,868	7,389	4,479	11,868	7,389	142,417
Building & Office Expenditures		6,175	3,947	(2,228)	6,175	3,947	(2,228)	47,368
Contractual Services		12,041	14,327	2,286	12,041	14,327	2,286	171,932
Capital Expenditures		74	2,500	2,426	74	2,500	2,426	30,000
Total Administration		22,769	32,642	9,873	22,769	32,642	9,873	391,717
Dept: 14 Building								
Personnel Expenditures		6,958	6,116	(842)	6,958	6,116	(842)	73,389
Vehicle Expenditures		-	68	68	-	68	68	810
Building & Office Expenditures		860	1,046	186	860	1,046	186	12,550
Capital Expenditures		-	433	433	-	433	433	5,200
Total Building		7,818	7,663	(155)	7,818	7,663	(155)	91,949
Dept: 15 Police								
Personnel Expenditures	5	76,758	70,061	(6,697)	76,758	70,061	(6,697)	840,736
Vehicle Expenditures		2,233	3,413	1,180	2,233	3,413	1,180	40,958
Building & Office Expenditures		3,958	2,767	(1,191)	3,958	2,767	(1,191)	33,200
Capital Expenditures		-	667	667	-	667	667	8,000
Total Police		82,949	76,908	(6,041)	82,949	76,908	(6,041)	922,894
Dept: 15 Fire Protection								
Fire Protection		13,701	13,701	-	13,701	13,701	-	164,411
Total Fire Protection		13,701	13,701	-	13,701	13,701	-	164,411
Dept: 16 Municipal Court								
Labor - Temporary Service		1,000	1,000	-	1,000	1,000	-	12,000
Miscellaneous Expense		-	17	17	-	17	17	200
Prisoner Costs		-	167	167	-	167	167	2,000
State Reimbursement	6	1,980	-	(1,980)	1,980	-	(1,980)	-
Court Administration Rent	3	-	1,667	1,667	-	1,667	1,667	20,000
Total Municipal Court		2,980	2,851	(129)	2,980	2,851	(129)	34,200
Dept: 18 Public Works								
Personnel Expenditures		23,280	21,812	(1,468)	23,280	21,812	(1,468)	261,749
Vehicle Expenditures		396	1,604	1,208	396	1,604	1,208	19,250
Building & Office Expenditures		1,434	2,004	570	1,434	2,004	570	24,050
Other City Service Costs		3,506	7,918	4,412	3,506	7,918	4,412	95,000
Garbage Collection		(693)	-	693	(693)	-	693	-
Street Repairs	7	(5,563)	-	5,563	(5,563)	-	5,563	-
Capital Expenditures		1,522	8,858	7,336	1,522	8,858	7,336	106,300
Total Public Works		23,882	42,196	18,314	23,882	42,196	18,314	506,349
Total General Fund Expenditures		154,099	175,961	21,862	154,099	175,961	21,862	2,111,520
Net Income		\$ (98,528)	\$ (102,910)	\$ 4,382	\$ (98,528)	\$ (102,910)	\$ 4,382	\$ 7,705
Net Income Excluding Cap. Exp.		\$ (96,932)	\$ (90,452)	\$ (6,480)	\$ (96,932)	\$ (90,452)	\$ (6,480)	\$ 157,205

Tentative Draft

**Town of Westover Hills
General Fund
INCOME STATEMENTS
For the Month Ending October 31, 2013**

Comments Reference	Current Period			Year to Date			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
Supplemental: Capital Expenditure Projects							
Police Department Flooring	\$ 74	\$ -	\$ (74)	\$ 74	\$ -	\$ (74)	\$ -
Canterbury Dr Overlay	197	7,500	7,303	197	7,500	7,303	90,000
Cameras & Lighting	922	-	(922)	922	-	(922)	-
Road Sander	403	525	122	403	525	122	6,300
Security Gate	-	417	417	-	417	417	5,000
Crack Sealing	-	416	416	-	416	416	5,000
Bathroom Remodel	-	2,500	2,500	-	2,500	2,500	30,000
Digital Video System	-	667	667	-	667	667	8,000
Large Format Scanner	-	433	433	-	433	433	5,200
Total Capital Expenditure Projects	\$ 1,596	\$ 12,458	\$ 10,862	\$ 1,596	\$ 12,458	\$ 10,862	\$ 149,500
Supplemental: All Departments Expense							
Personnel Expenditures	\$ 111,475	\$ 109,857	\$ (1,618)	\$ 111,475	\$ 109,857	\$ (1,618)	\$ 1,318,291
Vehicle Expenditures	2,629	5,085	2,456	2,629	5,085	2,456	61,018
Building & Office Expenditures	12,427	9,764	(2,663)	12,427	9,764	(2,663)	117,168
Contractual Services	12,041	14,327	2,286	12,041	14,327	2,286	171,932
Labor - Temporary Service	1,000	1,000	-	1,000	1,000	-	12,000
Fire Protection	13,701	13,701	-	13,701	13,701	-	164,411
Miscellaneous Expense	-	17	17	-	17	17	200
Prisoner Costs	-	167	167	-	167	167	2,000
State Reimbursement	1,980	-	(1,980)	1,980	-	(1,980)	-
Court Administration Rent	-	1,667	1,667	-	1,667	1,667	20,000
Other City Service Costs	3,506	7,918	4,412	3,506	7,918	4,412	95,000
Garbage Collection	(693)	-	693	(693)	-	693	-
Street Repairs	(5,563)	-	5,563	(5,563)	-	5,563	-
Capital Expenditures	1,596	12,458	10,862	1,596	12,458	10,862	149,500
Total General Fund Expenditures	\$ 154,099	\$ 175,961	\$ 21,862	\$ 154,099	\$ 175,961	\$ 21,862	\$ 2,111,520

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**Town of Westover Hills
General Fund
STATEMENTS OF CASH FLOWS
October 31, 2013**

	Current Period			Year to Date			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
Operating Activities							
Net Income Excluding Capital Expenses	\$ (96,932)	\$ (90,452)	\$ (6,480)	\$ (96,932)	\$ (90,452)	\$ (6,480)	\$ 157,207
Adjustments to reconcile net income to net cash from (used in) operating activities:							
Accounts Receivable-Franchise Fees	62,624	80,000	(17,376)	62,624	80,000	(17,376)	-
Accounts Receivable-Garbage	5,183	(178)	5,361	5,183	(178)	5,361	(178)
Accounts Receivable-Alarms	422	(712)	1,134	422	(712)	1,134	(712)
Prepaid Expenses	(40,462)	(33,749)	(6,713)	(40,462)	(33,749)	(6,713)	-
Due to (from) Water Fund	(5,349)	-	(5,349)	(5,349)	-	(5,349)	-
Accounts Payable	(23,928)	(353)	(23,575)	(23,928)	(353)	(23,575)	(353)
Accrued Payroll Taxes	885	1,695	(810)	885	1,695	(810)	864
Accrued Salaries	19,388	11,687	7,701	19,388	11,687	7,701	5,959
Sales Tax Payable	(1,226)	(996)	(230)	(1,226)	(996)	(230)	(996)
Net Cash from (used in) Operating Activities	(79,395)	(33,058)	(46,337)	(79,395)	(33,058)	(46,337)	161,791
Investing Activities							
Capital Expenditures	(1,596)	(12,458)	10,862	(1,596)	(12,458)	10,862	(149,500)
Net Cash from (used in) Investing Activities	(1,596)	(12,458)	10,862	(1,596)	(12,458)	10,862	(149,500)
Net Cash from (used in) Financing Activities	-	-	-	-	-	-	-
Net Change in Cash	(80,991)	(45,516)	(35,475)	(80,991)	(45,516)	(35,475)	12,291
Beginning of Period	1,069,426	982,665	86,761	1,069,426	982,665	86,761	982,665
End of Period	\$ 988,435	\$ 937,149	\$ 51,286	\$ 988,435	\$ 937,149	\$ 51,286	\$ 994,956

Tentative Draft

**Town of Westover Hills
General Fund
BALANCE SHEET - TRENDING
For the Year Ending September 30, 2014**

	<u>Sep-13</u>	<u>Oct-13</u>	<u>Nov-13</u>	<u>Dec-13</u>	<u>Jan-14</u>	<u>Feb-14</u>	<u>Mar-14</u>	<u>Apr-14</u>	<u>May-14</u>	<u>Jun-14</u>	<u>Jul-14</u>	<u>Aug-14</u>	<u>Sep-14</u>
Assets													
Checkin	\$ 36,442	\$ 104,392	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cash on Hand	-	-	-	-	-	-	-	-	-	-	-	-	-
Tex Pool	1,031,742	881,806	-	-	-	-	-	-	-	-	-	-	-
Petty Cash	1,242	2,237	-	-	-	-	-	-	-	-	-	-	-
Total Cash	1,069,426	988,435	-	-	-	-	-	-	-	-	-	-	-
Accounts Receivable-Franchise Fees	62,624	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Receivable-Property Taxes	5,407	1,746,492	-	-	-	-	-	-	-	-	-	-	-
Accounts Receivable-Garbage	9,821	4,638	-	-	-	-	-	-	-	-	-	-	-
Accounts Receivable-Alarms	3,781	3,359	-	-	-	-	-	-	-	-	-	-	-
Prepaid Expenses	-	40,462	-	-	-	-	-	-	-	-	-	-	-
Due From Water Fund	-	5,349	-	-	-	-	-	-	-	-	-	-	-
Total Assets	\$ 1,151,059	\$ 2,788,735	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Liabilities													
Accounts Payable	\$ 23,928	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued Payroll Taxes	5,482	6,367	-	-	-	-	-	-	-	-	-	-	-
Accrued Salaries	35,222	54,610	-	-	-	-	-	-	-	-	-	-	-
Sales Tax Payable	1,939	713	-	-	-	-	-	-	-	-	-	-	-
Due To Water Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
Deferred Revenue	5,407	1,746,492	-	-	-	-	-	-	-	-	-	-	-
Total Liabilities	71,978	1,808,182	-	-	-	-	-	-	-	-	-	-	-
Reserves/Balances													
Surplus General Fund, Prior Year End	1,165,160	1,079,081	-	-	-	-	-	-	-	-	-	-	-
Net Income-YTD, Through Prior Month	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Income, Current Month	(86,079)	(98,528)	-	-	-	-	-	-	-	-	-	-	-
Total Net Income	(86,079)	(98,528)	-	-	-	-	-	-	-	-	-	-	-
Total Reserves/Balances	1,079,081	980,553	-	-	-	-	-	-	-	-	-	-	-
Total Liabilities & Balances	\$ 1,151,059	\$ 2,788,735	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Town of Westover Hills
General Fund
INCOME STATEMENT - TRENDING
For the Year Ending September 30, 2014**

	<u>Oct-13</u>	<u>Nov-13</u>	<u>Dec-13</u>	<u>Jan-14</u>	<u>Feb-14</u>	<u>Mar-14</u>	<u>Apr-14</u>	<u>May-14</u>	<u>Jun-14</u>	<u>Jul-14</u>	<u>Aug-14</u>	<u>Sep-14</u>	<u>Total</u>
Revenues													
Ad Valorem Tax	\$ 40,341	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,341
Franchise fees	-	-	-	-	-	-	-	-	-	-	-	-	-
Building Permits	1,299	-	-	-	-	-	-	-	-	-	-	-	1,299
Court Fines	1,731	-	-	-	-	-	-	-	-	-	-	-	1,731
Garbage	3,798	-	-	-	-	-	-	-	-	-	-	-	3,798
Alarm Fees	2,932	-	-	-	-	-	-	-	-	-	-	-	2,932
Interest Income	65	-	-	-	-	-	-	-	-	-	-	-	65
Miscellaneous Revenue	25	-	-	-	-	-	-	-	-	-	-	-	25
Sale of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-
Donations	1,380	-	-	-	-	-	-	-	-	-	-	-	1,380
Exp Reimbursement from Water Fund	4,000	-	-	-	-	-	-	-	-	-	-	-	4,000
Total General Revenues	55,571	-	-	-	-	-	-	-	-	-	-	-	55,571
Expenditures													
Dept: 12 Administration													
Personnel Expenditures	4,479	-	-	-	-	-	-	-	-	-	-	-	4,479
Building & Office Expenditures	6,175	-	-	-	-	-	-	-	-	-	-	-	6,175
Contractual Services	12,041	-	-	-	-	-	-	-	-	-	-	-	12,041
Capital Expenditures	74	-	-	-	-	-	-	-	-	-	-	-	74
Total Administration	22,769	-	-	-	-	-	-	-	-	-	-	-	22,769
Dept: 14 Building													
Personnel Expenditures	6,958	-	-	-	-	-	-	-	-	-	-	-	6,958
Vehicle Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-
Building & Office Expenditures	860	-	-	-	-	-	-	-	-	-	-	-	860
Capital Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Building	7,818	-	-	-	-	-	-	-	-	-	-	-	7,818
Dept: 15 Police													
Personnel Expenditures	76,758	-	-	-	-	-	-	-	-	-	-	-	76,758
Vehicle Expenditures	2,233	-	-	-	-	-	-	-	-	-	-	-	2,233
Building & Office Expenditures	3,958	-	-	-	-	-	-	-	-	-	-	-	3,958
Capital Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Police	82,949	-	-	-	-	-	-	-	-	-	-	-	82,949
Dept: 15 Fire Protection													
Fire Protection	13,701	-	-	-	-	-	-	-	-	-	-	-	13,701
Total Fire Protection	13,701	-	-	-	-	-	-	-	-	-	-	-	13,701
Dept: 16 Municipal Court													
Labor - Temporary Service	1,000	-	-	-	-	-	-	-	-	-	-	-	1,000
Miscellaneous Expense	-	-	-	-	-	-	-	-	-	-	-	-	-
Prisoner Costs	-	-	-	-	-	-	-	-	-	-	-	-	-
State Reimbursement	1,980	-	-	-	-	-	-	-	-	-	-	-	1,980
Court Administration Rent	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Municipal Court	2,980	-	-	-	-	-	-	-	-	-	-	-	2,980

**Town of Westover Hills
General Fund
INCOME STATEMENT - TRENDING
For the Year Ending September 30, 2014**

	<u>Oct-13</u>	<u>Nov-13</u>	<u>Dec-13</u>	<u>Jan-14</u>	<u>Feb-14</u>	<u>Mar-14</u>	<u>Apr-14</u>	<u>May-14</u>	<u>Jun-14</u>	<u>Jul-14</u>	<u>Aug-14</u>	<u>Sep-14</u>	<u>Total</u>
Dept: 18 Public Works													
Personnel Expenditures	23,280	-	-	-	-	-	-	-	-	-	-	-	23,280
Vehicle Expenditures	396	-	-	-	-	-	-	-	-	-	-	-	396
Building & Office Expenditures	1,434	-	-	-	-	-	-	-	-	-	-	-	1,434
Other City Service Costs	3,506	-	-	-	-	-	-	-	-	-	-	-	3,506
Garbage Collection	(693)	-	-	-	-	-	-	-	-	-	-	-	(693)
Street Repairs	(5,563)	-	-	-	-	-	-	-	-	-	-	-	(5,563)
Capital Expenditures	1,522	-	-	-	-	-	-	-	-	-	-	-	1,522
Total Public Works	23,882	-	-	-	-	-	-	-	-	-	-	-	23,882
Total General Fund Expenditures	154,099	-	-	-	-	-	-	-	-	-	-	-	154,099
Transfers													
Transfer In from Water Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer Out to Water Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Income	\$ (98,528)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (98,528)
Net Income Excluding Cap. Exp.	\$ (96,932)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (96,932)
Supplemental information: Capital Expenditure Projects													
Police Department Flooring	\$ 74	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74
Canterbury Dr Overlay	197	-	-	-	-	-	-	-	-	-	-	-	
Cameras & Lighting	922	-	-	-	-	-	-	-	-	-	-	-	
Road Sander	403	-	-	-	-	-	-	-	-	-	-	-	403
Total Capital Expenditure Projects	\$ 1,596	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 477
Supplemental: All Departments Expense													
Personnel Expenditures	\$ 111,475	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 111,475
Vehicle Expenditures	2,629	-	-	-	-	-	-	-	-	-	-	-	2,629
Building & Office Expenditures	12,427	-	-	-	-	-	-	-	-	-	-	-	12,427
Contractual Services	12,041	-	-	-	-	-	-	-	-	-	-	-	12,041
Labor - Temporary Service	1,000	-	-	-	-	-	-	-	-	-	-	-	1,000
Fire Protection	13,701	-	-	-	-	-	-	-	-	-	-	-	13,701
Miscellaneous Expense	-	-	-	-	-	-	-	-	-	-	-	-	-
Prisoner Costs	-	-	-	-	-	-	-	-	-	-	-	-	-
State Reimbursement	1,980	-	-	-	-	-	-	-	-	-	-	-	1,980
Court Administration Rent	-	-	-	-	-	-	-	-	-	-	-	-	-
Other City Service Costs	3,506	-	-	-	-	-	-	-	-	-	-	-	3,506
Garbage Collection	(693)	-	-	-	-	-	-	-	-	-	-	-	(693)
Street Repairs	(5,563)	-	-	-	-	-	-	-	-	-	-	-	(5,563)
Capital Expenditures	1,596	-	-	-	-	-	-	-	-	-	-	-	1,596
Total General Fund Expenditures	\$ 154,099	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 154,099

Town of Westover Hills
General Fund
STATEMENT OF CASH FLOWS - TRENDING
For the Year Ending September 30, 2014

	<u>Oct-13</u>	<u>Nov-13</u>	<u>Dec-13</u>	<u>Jan-14</u>	<u>Feb-14</u>	<u>Mar-14</u>	<u>Apr-14</u>	<u>May-14</u>	<u>Jun-14</u>	<u>Jul-14</u>	<u>Aug-14</u>	<u>Sep-14</u>	<u>FY 2014</u>
Operating Activities													
Net Income Excluding Cap. Exp,	\$ (96,932)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (96,932)
Adjustments to reconcile net income excluding cap. exp. to net cash from (used in) operating activities:													
Accounts Receivable-Franchise fees	62,624	-	-	-	-	-	-	-	-	-	-	-	62,624
Accounts Receivable-Garbage	5,183	-	-	-	-	-	-	-	-	-	-	-	5,183
Accounts Receivable-Alarms	422	-	-	-	-	-	-	-	-	-	-	-	422
Prepaid Expenses	(40,462)	-	-	-	-	-	-	-	-	-	-	-	(40,462)
Due to (from) Water Fund	(5,349)	-	-	-	-	-	-	-	-	-	-	-	(5,349)
Accounts Payable	(23,928)	-	-	-	-	-	-	-	-	-	-	-	(23,928)
Accrued Payroll Taxes	885	-	-	-	-	-	-	-	-	-	-	-	885
Accrued Salaries	19,388	-	-	-	-	-	-	-	-	-	-	-	19,388
Sales Tax Payable	(1,226)	-	-	-	-	-	-	-	-	-	-	-	(1,226)
Net Cash from (used in) Operating Activities	(79,395)	-	-	-	-	-	-	-	-	-	-	-	(79,395)
Investing Activities													
Capital Expenditures	(1,596)	-	-	-	-	-	-	-	-	-	-	-	(1,596)
Net Cash from (used in) Investing Activities	(1,596)	-	-	-	-	-	-	-	-	-	-	-	(1,596)
Net Cash from (used in) Financing Activities	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Change in Cash	(80,991)	-	-	-	-	-	-	-	-	-	-	-	(80,991)
Beginning of Period	1,069,426	-	-	-	-	-	-	-	-	-	-	-	1,069,426
End of Period	\$ 988,435	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 988,435

**Town of Westover Hills
Water Fund
BALANCE SHEETS
October 31, 2013**

	Comments Reference	Actual Current Month 10/31/13	Actual Prior Month 9/30/13	Budget Current Month 10/31/13	Actual Prior Year End 9/30/13
Assets					
Checking		\$ 396,850	\$ 285,409	\$ 152,082	\$ 285,409
Tex Pool		389,072	389,044	428,736	389,044
Total Cash		785,922	674,453	580,818	674,453
Accounts Receivable-Water	8	89,451	114,463	236,248	114,463
Accounts Receivable-Sewer	8	25,276	37,119	45,851	37,119
Allowance for Uncollectible Accounts		(4,238)	(4,238)	(3,796)	(4,238)
Property, Plant & Equipment, net	9	2,946,431	2,948,371	2,950,793	2,948,371
Due From General Fund		-	-	-	-
Total Assets		\$ 3,842,842	\$ 3,770,168	\$ 3,809,914	\$ 3,770,168
Liabilities					
Accounts Payable		92,977	74,382	94,747	74,382
Due to General Fund		5,349	-	-	-
Total Liabilities		98,326	74,382	94,747	74,382
Net assets					
Net Assets, Beginning of Year		3,695,785	3,347,422	3,680,932	3,347,422
Net Income-YTD, Through Prior Month		-	316,744	-	348,364
Net Income, Current Month		48,731	31,620	34,235	-
Total Net Income		48,731	348,364	34,235	348,364
Total Net Assets		3,744,516	3,695,786	3,715,167	3,695,786
Total Liabilities & Balances		\$ 3,842,842	\$ 3,770,168	\$ 3,809,914	\$ 3,770,168

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Tentative Draft

**Town of Westover Hills
Water Fund
INCOME STATEMENTS
For the Month Ending October 31, 2013**

	Comments Reference	Current Period			Year To Date			Annual Budget
		Actual	Budget	Variance	Actual	Budget	Variance	
Revenues								
Water Sales	10	\$ 74,183	\$ 110,552	\$ (36,369)	\$ 74,183	\$ 110,552	\$ (36,369)	\$ 950,914
Sewer Charges		19,516	21,456	(1,940)	19,516	21,456	(1,940)	245,492
Total Water Revenues		93,699	132,008	(38,309)	93,699	132,008	(38,309)	1,196,406
Cost of Goods Sold								
Water Purchases	11	19,977	66,704	46,727	19,977	66,704	46,727	614,922
Sewer Fees	11	4,742	8,851	4,109	4,742	8,851	4,109	100,817
Total Cost of Goods Sold		24,719	75,555	50,836	24,719	75,555	50,836	715,739
Gross Profit								
Water Gross Profit		54,206	43,848	10,358	54,206	43,848	10,358	335,992
Sewer Gross Profit		14,774	12,605	2,169	14,774	12,605	2,169	144,675
Total Gross Profit		68,980	56,453	12,527	68,980	56,453	12,527	480,667
Expenditures								
General and Administrative		5,522	5,109	(413)	5,522	5,109	(413)	61,301
Contractual Services		2,268	1,833	(435)	2,268	1,833	(435)	22,000
Materials and Supplies		2,282	992	(1,290)	2,282	992	(1,290)	11,900
Repairs & Maintenance		3,078	2,958	(120)	3,078	2,958	(120)	35,500
Depreciation Expense		12,798	11,450	(1,348)	12,798	11,450	(1,348)	137,400
Total Expenses		25,948	22,342	(3,606)	25,948	22,342	(3,606)	268,101
Other Income & Expense								
Interest Income		29	41	(12)	29	41	(12)	500
Miscellaneous Revenue	12	5,670	83	5,587	5,670	83	5,587	1,000
Total Other Income & Expense		5,699	124	5,575	5,699	124	5,575	1,500
Net Income		\$ 48,731	\$ 34,235	\$ 14,496	\$ 48,731	\$ 34,235	\$ 14,496	\$ 214,066
Supplemental:								
Capital Expenditures								
Old Side Services	13	\$ 169	\$ 16,500	\$ (16,331)	\$ 168	\$ 16,500	\$ (16,332)	\$ 117,500
Canterbury Pipe Bursting	14	10,532	-	10,532	10,532	-	10,532	-
Citywide TV & De-rooting		158	-	158	158	-	158	20,000
Westover Terr - Trench Repair		-	-	-	-	-	-	25,000
Pipe Rack		-	-	-	-	-	-	2,000
Total Capital Expenditures		\$ 10,859	\$ 16,500	\$ (5,641)	\$ 10,858	\$ 16,500	\$ (5,642)	\$ 164,500
Margins:								
Water Gross Margin		73.1%	39.7%	33.4%	73.1%	39.7%	33.4%	35.3%
Sewer Gross Margin		75.7%	58.7%	17.0%	75.7%	58.7%	17.0%	58.9%
Total Gross Margin		73.6%	42.8%	30.9%	73.6%	42.8%	30.9%	40.2%

Tentative Draft

**Town of Westover Hills
Water Fund
STATEMENT OF CASH FLOWS
October 31, 2013**

	Current Period			Year To Date			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
<u>Operating Activities</u>							
Net Income Excluding Cap. Exp.	\$ 48,731	\$ 34,235	\$ 14,496	\$ 48,731	\$ 34,235	\$ 14,496	\$ 214,066
Adjustments to reconcile net income excluding cap. exp. to net cash from (used in) operating activities:							
Depreciation	12,798	11,450	1,348	12,798	11,450	1,348	137,400
Changes in assets and liabilities							
Accounts Receivable-Water	25,012	99,240	(74,228)	25,012	99,240	(74,228)	44,498
Accounts Receivable-Sewer	11,843	(11,920)	23,763	11,843	(11,920)	23,763	(7,653)
Allowance for Uncollectible Accounts	-	(442)	442	-	(442)	442	(442)
Due to (from) General Fund	5,349	-	5,349	5,349	-	5,349	-
Accounts Payable	18,595	44,817	(26,222)	18,595	44,817	(26,222)	4,132
Net Cash from (used in) Operating Activities	122,328	177,380	(55,052)	122,328	177,380	(55,052)	392,000
<u>Investing Activities</u>							
Capital Expenditures	(10,859)	(16,500)	5,641	(10,859)	(16,500)	5,641	(164,500)
Net Cash from (used in) Investing Activities	(10,859)	(16,500)	5,641	(10,859)	(16,500)	5,641	(164,500)
Net Cash from (used in) Financing Activities	-	-	-	-	-	-	-
Net Change in Cash	111,469	160,880	(49,411)	111,469	160,880	(49,411)	227,500
Beginning of Period	674,453	419,938	254,515	674,453	419,938	254,515	419,938
End of Period	\$ 785,922	\$ 580,818	\$ 205,104	\$ 785,922	\$ 580,818	\$ 205,104	\$ 647,438

Tentative Draft

**Town of Westover Hills
Water Fund
BALANCE SHEET - TRENDING
For the Year Ending September 30, 2014**

	<u>Sep-13</u>	<u>Oct-13</u>	<u>Nov-13</u>	<u>Dec-13</u>	<u>Jan-14</u>	<u>Feb-14</u>	<u>Mar-14</u>	<u>Apr-14</u>	<u>May-14</u>	<u>Jun-14</u>	<u>Jul-14</u>	<u>Aug-14</u>	<u>Sep-14</u>
<u>Assets</u>													
Checking	\$ 285,409	\$ 396,850	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tex Pool	389,044	389,072	-	-	-	-	-	-	-	-	-	-	-
Total Cash	674,453	785,922	-	-	-	-	-	-	-	-	-	-	-
Accounts Receivable-Water	114,463	89,451	-	-	-	-	-	-	-	-	-	-	-
Accounts Receivable-Sewer	37,119	25,276	-	-	-	-	-	-	-	-	-	-	-
Allowance for Uncollectible Accounts	(4,238)	(4,238)	-	-	-	-	-	-	-	-	-	-	-
Property, Plant & Equipment, net	2,948,371	2,946,431	-	-	-	-	-	-	-	-	-	-	-
Due From General Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Assets	\$ 3,770,168	\$ 3,842,842	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>Liabilities</u>													
Accounts Payable	\$ 74,382	\$ 92,977	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Due to General Fund	-	5,349	-	-	-	-	-	-	-	-	-	-	-
Total Liabilities	74,382	98,326	-	-	-	-	-	-	-	-	-	-	-
<u>Net assets</u>													
Net Assets, Beginning of Year	3,347,422	3,695,785	-	-	-	-	-	-	-	-	-	-	-
Net Income-YTD, Through Prior Month	348,364	-	-	-	-	-	-	-	-	-	-	-	-
Net Income, Current Month	-	48,731	-	-	-	-	-	-	-	-	-	-	-
Total Net Income	348,364	48,731	-	-	-	-	-	-	-	-	-	-	-
Total Net Assets	3,695,786	3,744,516	-	-	-	-	-	-	-	-	-	-	-
Total Liabilities & Balances	\$ 3,770,168	\$ 3,842,842	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Town of Westover Hills
Water Fund
INCOME STATEMENT - TRENDING
For the Year Ending September 30, 2014

	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Total
Revenues													
Water Sales	\$ 74,183	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,183
Sewer Charges	19,516	-	-	-	-	-	-	-	-	-	-	-	19,516
Total Water Revenues	93,699	-	-	-	-	-	-	-	-	-	-	-	93,699
Cost of Goods Sold													
Water Purchases	19,977	-	-	-	-	-	-	-	-	-	-	-	19,977
Sewer Fees	4,742	-	-	-	-	-	-	-	-	-	-	-	4,742
Total Cost of Goods Sold	24,719	-	-	-	-	-	-	-	-	-	-	-	24,719
Gross Profit													
Water Gross Profit	54,206	-	-	-	-	-	-	-	-	-	-	-	54,206
Sewer Gross Profit	14,774	-	-	-	-	-	-	-	-	-	-	-	14,774
Total Gross Profit	68,980	-	-	-	-	-	-	-	-	-	-	-	68,980
Expenditures													
General and Administrative	5,522	-	-	-	-	-	-	-	-	-	-	-	5,522
Contractual Services	2,268	-	-	-	-	-	-	-	-	-	-	-	2,268
Materials and Supplies	2,282	-	-	-	-	-	-	-	-	-	-	-	2,282
Repairs & Maintenance	3,078	-	-	-	-	-	-	-	-	-	-	-	3,078
Depreciation Expense	12,798	-	-	-	-	-	-	-	-	-	-	-	12,798
Total Expenses	25,948	-	-	-	-	-	-	-	-	-	-	-	25,948
Other Income & Expense													
Interest Income	29	-	-	-	-	-	-	-	-	-	-	-	29
Miscellaneous Revenue	5,670	-	-	-	-	-	-	-	-	-	-	-	5,670
Total Other Income & Expense	5,699	-	-	-	-	-	-	-	-	-	-	-	5,699
Transfers													
Transfer In from General Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer Out to General Fund	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Income	\$ 48,731	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,731
Supplemental:													
Capital Expenditures													
Old Side Services	\$ 169	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 169
Canterbury Pipe Bursting	10,532	-	-	-	-	-	-	-	-	-	-	-	10,532
Citywide TV & De-rooting	158	-	-	-	-	-	-	-	-	-	-	-	158
Water Software Program	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditures	\$ 10,859	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,859
Margins:													
Water Gross Margin	73.1%	-	-	-	-	-	-	-	-	-	-	-	73.1%
Sewer Gross Margin	75.7%	-	-	-	-	-	-	-	-	-	-	-	75.7%
Total Gross Margin	73.6%	-	-	-	-	-	-	-	-	-	-	-	73.6%

Town of Westover Hills
Water Fund
STATEMENT OF CASH FLOWS - TRENDING
For the Year Ending September 30, 2014

	<u>Oct-13</u>	<u>Nov-13</u>	<u>Dec-13</u>	<u>Jan-14</u>	<u>Feb-14</u>	<u>Mar-14</u>	<u>Apr-14</u>	<u>May-14</u>	<u>Jun-14</u>	<u>Jul-14</u>	<u>Aug-14</u>	<u>Sep-14</u>	<u>FY 2014</u>
Operating Activities													
Net Income Excluding Cap. Exp.	\$ 48,731	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,731
Adjustments to reconcile net income excluding cap. exp. to net cash from (used in) operating activities:													
Depreciation	12,798	-	-	-	-	-	-	-	-	-	-	-	12,798
Changes in assets and liabilities:													
Accounts Receivable-Water	25,012	-	-	-	-	-	-	-	-	-	-	-	25,012
Accounts Receivable-Sewer	11,843	-	-	-	-	-	-	-	-	-	-	-	11,843
Allowance for Uncollectible Accounts	-	-	-	-	-	-	-	-	-	-	-	-	-
Due to (from) General Fund	5,349	-	-	-	-	-	-	-	-	-	-	-	5,349
Accounts Payable	18,595	-	-	-	-	-	-	-	-	-	-	-	18,595
Net Cash from (used in) Operating Activities	122,328	-	-	-	-	-	-	-	-	-	-	-	122,328
Investing Activities													
Capital Expenditures	(10,859)	-	-	-	-	-	-	-	-	-	-	-	(10,859)
Net Cash from (used in) Investing Activities	(10,859)	-	-	-	-	-	-	-	-	-	-	-	(10,859)
Net Cash from (used in) Financing Activities	-	-	-	-	-	-	-	-	-	-	-	-	-
Net Change in Cash	111,469	-	-	-	-	-	-	-	-	-	-	-	111,469
Beginning of Period	674,453	-	-	-	-	-	-	-	-	-	-	-	674,453
End of Period	\$ 785,922	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 785,922

**Town of Westover Hills
Comments
October 31, 2013**

- 1 The General Fund checking account is not reconciled by \$220, an amount consistent with the prior month's unreconciled difference.
- 2 The September 30, 2013 balance in these financial statements includes \$62,624 in franchise fees recorded as a receivable that were not recorded on the previously reported September financial statements. Management processed the related adjustment after the previous month's financial reports were prepared.
- 3 Beginning with October 2013, many smaller accruals are not being updated on a monthly basis, resulting in the lack of a payable balance.
- 4 The budget included the expectation that the Town Administrator position would be filled as of October 1. This vacancy creates the monthly budget variance.
- 5 This budget variance will be offset to an extent in future months as one position is being vacated in November.
- 6 The State Reimbursement are amounts the Town is mandated to pay the State for citations. The Council did not budget for this line item.
- 7 Similar to comment 3 above, beginning with October 2013, only significant capital project accrual entries are being made on a monthly basis. An accrual entry was posted in September 2013 for an expenditure not actually paid until November 2013. The lack of re-accruing this item for October resulted in the "negative" expenditure for October, which will be offset by the November activity.
- 8 Accounts receivable include approximately \$21,000 remaining from prior month billings, primarily consisting of \$14,500 for water fees and \$5,600 for sewer fees.
- 9 The depreciation schedule used to estimate October depreciation expense was a scheduled updated by the Town's auditors during November 2013 for the September year-end. The scheduled included approximately \$71,000 more in assets than reflected on the unaudited September financial reports. The auditors have not provided adjusting journal entries as of the date these financial statements were prepared, but we anticipate this difference will be resolved as the audit is concluded. We anticipate no significant difference in the current year financial reports resulting from these possible pending adjustments.

Tentative Draft