

TOWN OF WESTOVER HILLS

MINUTES

**Town Council Meeting
Tuesday, July 16, 2013
Westover Hills Town Hall**

Present:

Mayor Stephen Tatum
Mayor Pro Tem Kelly Thompson
Council Member John R. Thompson III
Council Member Marcus Snyder
Council Member Elliot Goldman

Absent:

Council Member Jack Koslow

Staff Present:

David Burgess, Town Administrator/Police Chief
Tim Chambers, Public Works Director
Randy McKee, Building Official
Penny Spikes, City Secretary
Mary Barkley, City Attorney

A meeting of the Westover Hills Town Council was scheduled for 6:00 p.m. on Tuesday, July 16, 2013 at the Westover Hills Town Hall pursuant to written notice posted on Friday, July 12, 2013.

1. Call To Order.

With a quorum of Council Members present, Mayor Stephen Tatum called the meeting to order at 6:00 p.m.

2. Approve minutes of June 18, 2013 council meeting.

Council Member Elliot Goldman made the motion, seconded by Council Member John Thompson, that the Minutes of the Town Council Meeting on June 18, 2013 be approved. The motion carried unanimously.

3. Financial Statement.

Town Administrator David Burgess presented the Town's activity report along with the financial statements prepared by RCO. Mr. Burgess explained that most CAPEX projects are currently under budget – automobiles for the Police Dept. and Public Works, flooring for the Police Dept. and the Town Hall brickwork were all purchased at lower than anticipated prices.

4. Present draft of FY2014 General and Water Budget.

Town Administrator David Burgess introduced the first draft of the new budget and explained the major changes present in each fund. First was the addition of a fulltime Town Administrator and a fulltime working Police Chief, as opposed to the current scenario of one split position.

Employee health insurance will increase almost 10% due to the new healthcare regulations, although most line items should remain relatively unchanged. The Water Fund is maintaining a strong financial position, but projections for next year will be greatly affected by water restrictions and new well installations.

5. Discussion of FEMA training.

Town Administrator David Burgess lectured Council on the benefits of completing the online FEMA courses, which are recommended training for all city officials. FEMA training helps prevent, prepare and respond to natural and manmade disasters. Mr. Burgess requested that copies of certificates be sent to him as Council completes the suggested courses.

Executive Session.

Mayor Stephen Tatum adjourned the regular meeting to convene into Executive Session at 6:50 p.m. to discuss the following:

1. Seek the advice of its attorneys concerning the following pending or contemplated litigation or other matters that are exempt from public disclosure under Article X, Section 9 of the Texas State Bar Rules and as authorized by Section 551.071 of the Texas Government Code:

a. Legal issues concerning any item listed on today's City Council meeting agendas.
None discussed

2. Deliberate the purchase, exchange, lease, or value of real property in accordance with Section 551.072 of the Texas Government Code. Deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third party.

a. Mr. John Thompson talked briefly on the progress on leasing part of the Town Hall property to 60 Springs Road.

3. Deliberate the deployment, or specific occasions for implementation, of security personnel or devices, in accordance with Section 551.076 of the Texas Government Code.

a. None Discussed

4. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, in accordance with Section 551.074 of the Texas Government Code.

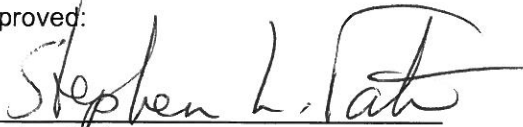
a. None Discussed

Mayor Stephen Tatum adjourned the Executive Session at 7:30 p.m. to reconvene into the regular meeting.

6. Adjourn.

There being no further business, Mayor Stephen Tatum adjourned the meeting at 7:30 p.m.

Approved:



Stephen Tatum
Mayor