

TOWN OF WESTOVER HILLS

MINUTES

Town Council Meeting Tuesday, April 16, 2013 Westover Hills Town Hall

Present:

Mayor Stephen Tatum
Mayor Pro Tem Kelly Thompson
Council Member Jack Koslow
Council Member John R. Thompson III
Council Member Marcus Snyder
Council Member Elliot Goldman

Staff Present:

David Burgess, Town Administrator/Police Chief
Tim Chambers, Public Works Director
Randy McKee, Building Official
Penny Spikes, City Secretary

A meeting of the Westover Hills Town Council was scheduled for 6:00 p.m. on Tuesday, April 16, 2013 at the Westover Hills Town Hall pursuant to written notice posted on Friday, April 12, 2013.

1. Call To Order.

With a quorum of Council Members present, Mayor Stephen Tatum called the meeting to order at 6:01 p.m.

2. Approve minutes of March 19, 2013 council meeting.

Council Member Jack Koslow motioned, seconded by Council Member Marcus Snyder, to approve the Minutes of the Town Council Meeting on March 19, 2013. The motion carried unanimously.

3. Financial Statement.

Town Administrator David Burgess presented the Town financial statements dated March 12, 2013. He informed Council that 95% of the expected Ad Valorem taxes have been collected and that over \$14,000.00 was saved on the purchase of the Police Department and Public Works vehicles. Water billing is going well and all discrepancies have been attributed to a faulty Fort Worth water meter.

Mr. Burgess explained that RCO, the Town's accounting firm, is having difficulty balancing December, but they are conducting a site visit Wednesday, April 17, 2013 to work out the differences. Reports will be made available to Council as soon as they are complete.

4. Discuss and take action on a variance to construct a wall and plant a hedge row within 30' of the front building line at #1 Westover Road.

Building Official Randy McKee presented a variance request for an iron fence and landscape hedge of approximately four foot (4') in height that have been installed adjacent to the street during the remodel construction of #1 Westover Road. The owner's landscaping manager failed to submit the plans prior to construction, and has now submitted a variance request to preserve the fence and hedge. Several letters were received from neighbors in support of the variance; no letters were received in opposition.

Council Member John Thompson motioned, seconded by Council Member Marcus Snyder, to approve the variance request as presented subject to the hedge being maintained at the four foot (4') height restriction prescribed by the ordinance. The motion carried unanimously.

5. Discuss and take action on a variance request to install a retaining wall and fencing within the 25' setback at 2133 Hidden Creek Road.

Building Official Randy McKee presented a variance request to install a retaining wall and fencing within the 25' setback of Hidden Creek Court. Several letters were received from neighbors in opposition to the variance request; one letter was received without objection. The owner, Bryant Gaines, commented that the issue was a safety concern because there are high walls bordering two sides of his pool. Upon recognizing the significant opposition by the neighbors, Mr. Gaines withdrew the request and indicated he would explore a more amicable solution with the neighbors.

6. Discuss and take action on a variance to construct a front porte-cochere that extends 22' beyond the front building line at 1229 Shady Oaks Lane.


Building Official Randy McKee presented a variance request to construct a front porte-cochere that extends 22' beyond the front building line. Several letters were received from neighbors in support of the variance; no letters were received in opposition.

Council Member Marcus Snyder motioned, seconded by Council Member Jack Koslow, to approve the variance request as presented. The motion carried unanimously.

9. Adjournment.

There being no further business, Mayor Stephen Tatum adjourned the meeting at 6:29 p.m.

Approved:



Stephen Tatum
Mayor