

**TOWN OF WESTOVER HILLS
MINUTES OF MEETING**

FEBRUARY 21, 2012

There was a meeting held at the Town Hall, 4:30 PM, February 21, 2012. Those in attendance were Mayor Stephen Tatum, Council Members Bob Lanier, Kelly Thompson, Ben Fortson and Susan Olcott. Also in attendance, Police Chief/City Administrator David Burgess, Public Works Director Tim Chambers and Randy McKee from the Building Department, James C. Mahanay, City Secretary, David Drez and City Engineer Greg Saunders from Teague, Nall & Perkins.

1. Call to order. Mayor Stephen Tatum called the meeting to order.
2. Approve minutes of January 17, 2012 council meeting. Dr. Bob Lanier made the motion to approve the minutes as written, seconded by Mr. Kelly Thompson voted on and approved unanimously.
3. Financial statements. City Secretary James C. Mahanay discussed financial statements with the mayor and council members.
4. Discuss and take action on a variance request at 6 Westover Road for a variance for the fencing surrounding the swimming pool to comply with current building codes due to swimming pool remodeling. Mr. Kelly Thompson made the motion to approve a one month variance in order for a legal opinion to be obtained. Mr. Kelly Thompson voted for and Ms. Susan Olcott and Dr. Bob Lanier voted against. Dr. Lanier then made the motion to table the discussion, Ms. Susan Olcott seconded the motion, voted on and approved unanimously.
5. Consider approval of a resolution authorizing the suspension of the proposed effective date of the proposed rate schedules of the Mid-Tex Division of Atmos Energy. Dr. Bob Lanier made the motion to approve the resolution, seconded by Ms. Susan Olcott, voted on and approved unanimously.
6. Discuss and take action on 2012 CIP water and sewer project for 1100-1200 Shady Oaks Lane. Greg Saunders of Teague, Nall and Perkins presented the mayor and council information related to CIP water and sewer project on Shady Oaks Lane. They would like the project to begin in April which would put it on schedule. Ms. Susan Olcott made the motion to put the project up for bid, seconded by Dr. Bob Lanier, voted on and approved unanimously.
7. Discussion of Senate Bill SB898 that mandates municipalities reduce electric consumption by 5% per year for the next 10 years. Police Chief/City Administrator David Burgess discussed the senate bill with the mayor and council. A plan will be developed to outline measures to be taken to ensure that Westover Hills falls within the mandate.
8. Discuss and take action on the Town of Westover Hills architectural committee to include appointment of committee members and the hiring of an architect to serve as a consultant. Mr. Kelly Thompson and Mr. Ben Fortson met with Jerry Schwartz in regards to the possibility of him reviewing plans. There are two other firms that will be met with before a decision will be made.
9. Discuss and take action on solid waste collection fee increase and additions. Tim Chambers from Public Works informed the mayor and council that there had been no increases for some time. The current rate for regular pick up is \$10. Extra bags and brush pick up are an additional fee. With the current rates there would be an estimated deficit of \$120,000. Proposed fees would increase garbage to \$15 a month, extra bags from \$.50 to \$2.50, brush fees \$15, drop off \$10 and back door \$20 a month. Dr. Lanier made the motion to table any changes at this time, seconded by Ms. Susan Olcott, voted on and approved unanimously.

10. Discuss and take action on filling vacated council positions. Dr. Bob Lanier made the motion to table the discussion on filling vacated council positions. Seconded by Mr. Kelly Thompson, voted on and approved unanimously.
11. Discuss and take action on IT audit. Police Chief/City Administrator David Burgess discussed the IT audit. Chief Burgess will get back with the mayor and council when he has more information.
12. Discuss and take action on "Once Upon a Time" foundation gift. The police department received a check in the amount of \$1,000.

FYI:

- Website Update – Would like to consider a communication committee
- Court Update
- Police Department Update
- Grants – Due by Friday – Requesting a grant for around \$25,000 for record management

There being no further business to come before the mayor and council the meeting was adjourned.

Stephen Tatum, Mayor

Bob Lanier, Mayor Pro Tem

Ben Fortson III

Susan Olcott

Richard Davidovich

Kelly Thompson