

**TOWN OF WESTOVER HILLS  
MINUTES OF MEETING**

**June 19, 2012**

There was a meeting held at Town Hall, 4:30 PM, June 19, 2012. Those in attendance were Mayor Tatum and newly-elected Council Members Kelly Thompson, Jack Koslow, Marcus Snyder and Elliot Goldman. Outgoing Council Members that attended were Richard Davidovich and Bob Lanier. Also in attendance were Police Chief/City Administrator David Burgess, Public Works Director Tim Chambers, Randy McKee from the Building Department, and City Administrative Assistant Penny Spikes. Members of the Water Committee in attendance included Tom McDonald, Richard Davidovich, and Elliot Goldman.

1. Call to order. Mayor Tatum called the meeting to order.
2. Swearing in of new Council Members. Mayor Tatum swore in new Council Members Kelly Thompson, Jack Koslow, Marcus Snyder and Elliot Goldman. (Newly elected Council Member John Thompson was absent.)
3. Appointment of the Mayor Pro-Tem. Upon a recommendation by Mayor Tatum, the Council elected Mr. Kelly Thompson to serve as Mayor Pro-Tem.
4. Training mandates for new City Council. Chief Burgess reviewed the three mandatory NIMS training courses required for new Council Members and requested copies of each Certificate of Completion be given to him for the city records.
5. Approve minutes of April 17, 2012 Council meeting. Mr. Kelly Thompson moved to approve the minutes as presented, seconded by Mr. Jack Koslow, voted on and passed unanimously.
6. Financial statement. Presentation of the Town's financial statements was tabled due to the absence of City Secretary James Mahanay.
7. Discuss and take action on 3 variance requests at 1209 Shady Oaks Lane. A presentation was made by representatives of the building contractor, V Fine Homes, with respect to variances for (a) the building to encroach 5' 6" into the 20' rear setback, (b) the pool to encroach 15' 1-3/4" into the 20' rear setback, and (c) the building to encroach 2' 9-3/4" into the 15' South side setback. Mr. Chris Baker appeared on behalf of the owners of the adjacent property to the north at 1205 Shady Oaks Lane and opposed the requested variances. Mr. Kelly Thompson expressed concern for a variance that offended homeowners in the immediate vicinity of the variance request, particularly an adjacent homeowner, and suggested the owners of the subject lot and the building contractor work with the neighbors to attempt to satisfy their concerns. Mr. Elliot Goldman moved to table the action, seconded by Mr. Kelly Thompson, voted on and passed unanimously.

8. Discuss and take action on Delinquent Attorney Confirmation 2012 Tax Year. This item was tabled due to the absence of City Secretary James Mahanay.
9. Discuss and take action on resolution amending authorized representatives to the Town of Westover Hills TexPool account. Mr. Kelly Thompson moved to approve the resolution, seconded by Mr. Jack Koslow, voted on and passed unanimously.
10. Discuss and take action on TML Workers Compensation Payroll Adjustment Form. Mr. Tim Chambers, Director of Public Works, discussed current property insurance and proposed changes, such as the addition of coverage for damages to a resident's home caused by a malfunction of the city's sewer system. The sewer coverage issue was tabled until it could be further researched. Mr. Kelly Thompson moved to approve all other coverage, seconded by Mr. Elliot Goldman, voted on and passed unanimously.
11. Discuss and take action on proposed FY2013 budget draft workshop. After consulting all Council Members' calendars, Mayor Tatum scheduled the Budget Workshop for Wednesday June 27, 2012 at 5:30 pm.
12. Discuss and take action on ATMOS Proposed Effective Rate Increase. ATMOS representative Marilyn Ackmann discussed the status of the proposed rate increase, including the ongoing system-wide settlement discussions. Ms. Ackmann indicated ATMOS recommended that the Council vote to deny the proposed rate increase until the settlement discussions could be completed. Mr. Jack Koslow moved to deny the proposed rate increase, seconded by Mr. Marcus Snyder, voted on and passed unanimously.
13. Discuss the results of the election and general sentiments expressed by citizens. Mr. Kelly Thompson and Mr. Jack Koslow spoke of the need for more communication between the Council and citizens.
14. Discuss and take action on changing the Council meeting time. Mr. Elliot Goldman suggested the time be changed to 5:00 or 5:30, if not later, to accommodate working citizens who would like to attend. Mayor Tatum said the next meeting will be at 6:00 pm.
15. Discuss and take action on holding pre-Council meetings. Mr. Elliot Goldman suggested pre-Council meetings, such as Fort Worth conducts, might allow the Council to address routine business separately from business of particular interest to citizens. No action was taken.
16. Discuss and take action on plan to implement an opt-in email system to inform residents of Council meeting agenda, or other town events. Mr. Kelly Thompson indicated many residents have requested improved communication from the Town with respect to notice of Council meetings and the related agendas, and recommended implementing a process to allow residents to "opt-in" to receive notification by email for the Council meeting dates and agenda. Mayor Tatum said he would discuss possible vendors with Chief Burgess. Mr. Elliot Goldman commented on a possible vendor to implement this program.
17. Discuss and take action on building permit fee schedule. Mr. Kelly Thompson discussed resident concerns about building permit fee levels. Randy McKee from the Building Department presented a comparison of fee levels to other cities' fees. Mayor Tatum recommended the item

be tabled for discussion at the budget workshop. The Council requested that the Building Department suggest some alternatives for fee schedules with lower rates.

18. Discuss and take action on the prohibition against drilling water wells. Mr. Marcus Snyder proposed a moratorium to the water well drilling prohibition, in part due to resident complaints about the ban being unfair in light of the fact that Fort Worth residents are allowed to drill water wells. Mr. Tom McDonald, Chairman of the Water Committee, provided an overview of water wells and the risks thereof, concluding with a recommendation that the Council pass the proposed moratorium. Mr. Jack Koslow suggested this be moved to the budget workshop meeting. Mr. Marcus Snyder moved to place a moratorium on the prohibition of drilling water wells, seconded by Mr. Elliot Goldman, voted on and passed 3 to 1, with Mr. Jack Koslow voting against it.
19. Discuss and take action on signage ordinance. The Council discussed resident feedback that noise ordinance signs are unattractive and seem unnecessary in Westover Hills. In response to the Council's concerns, Mayor Tatum asked the Building Department to stop placing the signs in front yards where they are in plain view from the street.
20. Discussion on the background and initial results of the municipal court. This item was tabled by Mayor Tatum.
21. Discuss and take action on Water Committee presentation regarding water conservation. This item was discussed during agenda item #18.

FYI: Canterbury Sewer Pipe Bursting Project – Bid Award Next Meeting  
Development of Disinfection Plan by TNP  
CAPEX Project Update

There being no further business to come before the Mayor and Council, the meeting was adjourned.

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Stephen Tatum, Mayor

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Kelly Thompson, Mayor Pro Tem

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Jack Koslow

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Elliot Goldman

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Marcus Snyder

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John Thompson III