

**TOWN OF WESTOVER HILLS  
MINUTES OF MEETING**

**JULY 17, 2012**

There was a meeting held at Town Hall, 6:00 PM, July 17, 2012. Those in attendance were Mayor Tatum, Council Members Kelly Thompson, Elliot Goldman, and Marcus Snyder. Also in attendance, Police Chief/City Administrator David Burgess, Police Officer Michael Carrizales, Public Works Director Tim Chambers and Randy McKee from the Building Department, James C. Mahanay, City Secretary, Mary Barkley, City Attorney, numerous residents and City Engineer Greg Saunders from Teague, Nall & Perkins.

1. Call to order. Mayor Stephen Tatum called the meeting to order.
2. Approve minutes of June 19, 2012 council meeting. Mr. Kelly Thompson made the motion to approve the minutes, seconded by Mr. Marcus Snyder, voted on and approved unanimously.
3. Financial Statements. City Secretary James C. Mahanay discussed the financial statements with the Mayor and Council.
4. Discuss and take action on a variance request at 30 Valley Ridge to install a fence 1- feet high. Homeowner is requesting a 10 foot fence for privacy. After discussing the matter it was decided that neighbors on both sides should be consulted. Variance request tabled until additional information is received.
5. Discuss and take action to award bid for Emergency Sanitary Sewer Rehabilitation for Canterbury Drive. Three bids were received with the lowest bid coming from Circle C Construction. Public Works Director Tim Chambers requests that the \$142,084 bid from Circle C Construction be approved as he has worked with them in the past with favorable results. Mr. Kelly Thompson made the motion to approve, seconded by Mr. Snyder, voted on and approved unanimously.
6. Discuss and take possible action on Delinquent Attorney Confirmation. No action required.
7. Discuss and take action to add Mayor Pro-Tem to the Westover Hills TexPool account. Mr. Marcus Snyder made the motion to approve adding the Mayor Pro-Tem to the TexPool account, seconded by Mr. Elliot Goldman, voted on and approved unanimously.
8. Discuss and take action on building permit fees. The Council discussed the level of building permit fees and the complexity of the fee schedule with Mr. Randy McKee. The Council decided to address the matter in connection with the completion of the Town's budget for fiscal 2013.

9. Discuss and take action on water tier pricing schedule. In response to the Council's request for staff to consider a flat rate pricing structure, Mr. Tim Chambers proposed a flat rate of \$4.25 per thousand gallons. Mr. Marcus Snyder motioned to table the rate decision pending completion of the Town's budget for fiscal 2013, seconded by Mr. Elliot Goldman, voted on and approved unanimously.
10. Discuss and take action on proposed FY2013 budget and set date for second workshop, if necessary. A firm date of Tuesday, July 31<sup>st</sup> was set for the workshop. A tentative date of Monday, August 13<sup>th</sup> was set if there is a need for an additional workshop.
11. Discuss the time frame for setting the FY2012 Ad Valorem tax rate public hearings. No action taken at this time.

**At this time Mayor and Council adjourned the regular Council meeting to Executive Session as permitted by Local Govt. Code Section 551.071.**

**The City Council will meet in private or non-public executive session with its attorney for consultation, Discussion and to receive advice regarding litigation involving Jon Kevin White V. The Town of Westover Hills.**

**At this time Executive Session adjourned to reconvene into regular Session.**

There being no further business to come before the mayor and council the meeting was adjourned.

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Stephen Tatum, Mayor

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Kelly Thompson, Mayor Pro Tem

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Elliot Goldman

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Marcus Snyder

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John Thompson

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Jack Koslow