

# **TOWN OF WESTOVER HILLS**

## **MINUTES**

### **Town Council Meeting Tuesday, December 5, 2023 – 5:30 P.M.**

#### **Present:**

Mayor Kelly R. Thompson  
Mayor Pro Tem Elliot Goldman  
Councilmember Marcus Snyder  
Councilmember John Thompson III  
Councilmember Stephen L. Tatum  
Councilmember Philip Williamson

#### **Staff Present:**

Shannon Martinez, Police Chief  
Brenda Gurment, Town Secretary  
Jack Thompson, Community Development Director  
Tim Chambers, Public Works Director

The meeting of the Town of Westover Hills Town Council commenced at 5:30 p.m. Tuesday, December 5, 2023 at Westover Hills Town Hall pursuant to written notice posted Friday, December 1, 2023.

#### **1. Call to order.**

With a quorum of town councilmembers present, Mayor Kelly Thompson called the meeting to order at 5:32 P.M.

#### **2. Minutes of the October 17, 2023 Town Council Meeting.**

Councilmember John Thompson III made the motion, seconded by Councilmember Marcus Snyder, to approve the minutes of the October 17, 2023 council meeting. The motion carried unanimously.

#### **3. Citizen's Forum.**

No citizen addressed Council.

## **FINANCE**

#### **4. Financial Statements.**

Mayor Kelly Thompson presented the August and September 2023 Financial Statements.

## **PUBLIC WORKS**

### **5. Public Works Activities Report.**

Public Works Director Tim Chambers presented the Project Activities Report. Mayor Thompson asked Mr. Chambers to include a comparison of actual cost to budget in future reports.

## **POLICE**

### **6. Request for the Removal of Stop Signs.**

Chief of Police Shannon Martinez reported that a resident had requested that a stop sign be removed located westbound on Merrymount Road at Indian Creek Drive. After discussion of safety considerations, the Council agreed to leave the stop sign in place.

### **7. Police Activities Report.**

Chief of Police Shannon Martinez gave an update on the Flock camera system proposed to be installed at the Old Westover entrance and the benefits of its automated license plate reader that is connected with a national database of all law enforcement Flock camera users. The Council also discussed the potential benefits of using Flock cameras to monitor traffic in transit through New Westover that occurs on Westover Drive. Mayor Thompson asked Chief Martinez to investigate two (2) additional Flock cameras for Westover Drive.

Mayor Thompson made observations of potential errors and inconsistencies in the Activities Report. Chief of Police Martinez agreed and indicated the report data will be reviewed and corrected for the next council meeting.

## **COMMUNITY DEVELOPMENT**

### **8. Public Hearing for Proposed Replat for 6201 and 6203 Westover Drive.**

Councilmember John Thompson III made the motion, seconded by Councilmember Marcus Snyder, to approve the re-plat for 6201 and 6203 Westover Drive. The motion carried unanimously.

### **9. Community Development Activities Report.**

Community Development Director Jack Thompson distributed a Building Project Report in the Council meeting packets.

## **NEW BUSINESS**

### **10. General Announcements.**

The Town will host a Holiday gathering December 21<sup>st</sup> from 5:00 P.M. - 6:30 P.M.

**11. Future Agenda Items or Reports.**

None.

**12. Future Council Meeting Time.**

The next council meeting will commence at 5:30 P.M. on January 16, 2023

**EXECUTIVE SESSION**

Town Council convened in Executive Session at 6:12 P.M.

**13. Closed Meeting.**

Town Council conducted a closed meeting to discuss matters permitted by the following sections of Chapter 551 of the Texas Governmental Code.

4. Security devices or security audits (Texas Government Code, Section §551.076)
  - Discuss security concerns expressed by a resident.

**14. Reconvene in Open Session.**

Town Council reconvened to Open Session at 7:10 P.M.

**15. Adjournment.**

There being no further business, Mayor Kelly Thompson adjourned the meeting at 7:10 P.M.

**Approved:**

  
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Brenda Gurment  
Town Secretary

  
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Kelly R. Thompson  
Mayor